1. User Manual	2
1.1 Introduction in TYPO3	3
1.2 Page Management	8
1.3 Slider	2
1.4 Press Portal	6
1.5 Filelist	3
1.6 Draft Mode	7
1.7 Teaser for Aside	0
1.8 Blog Function	4
1.9 Employee Interview Module	4

User Manual

Introduction in TYPO3

- Login to the TYPO3 backend
- User settings
 - Change language
 Change password
- TYPO3 backend overview
 - 1. Toolbar
 2. Modulmenu
 - 3. Page tree

 - 4. Editing area

Page Management

- Create a new page
- Restrictions
 - Disable and enable a page
 Page protection
- Fill page with content Header only
 - Text & Media
 - Images
 - Videos
 - YouTube Videos
- Rich-Text-Editor (RTE)
 - List
 - ° Links
 - Internal page
 - Documents External Page
 - Email
 - Tables
- Preview Button
- Move content elements
- Create a new page and link to a PDF
- Move a page
- Copy a page

Slider

Teaser

Press Portal

Filelist

Draft Mode

Blog Function

Employee Statement Module

Introduction in TYPO3

- Login to the TYPO3 backend
- User settings
 - Change language
- Change password
 TYPO3 backend overview

 - 1. Toolbar
 2. Modul menu

 - 3. Page tree
 4. Editing area

Note: The following introduction to TYPO3 describes the access and the main functions of the backend respectively where to find them. A detailed documentation of TYPO3 version 9.5 itself can be found here.

Login to the TYPO3 backend

- Go to https://www.daiichi-sankyo.yourdomain/typo3 For example: https://www.daiichi-sankyo.eu/typo3/
 Enter the following credentials for the protection of the TYPO3 backend (see screen below)
 - - Userr: dsewebaccess
 - Password: dexterous-handful-fancied-scavenger-retake-hoc

• • • Shttps://www.daiichi-sankyo.eu, × +		
\leftrightarrow \rightarrow \mathbf{C} $\mathbf{\hat{c}}$ $\hat{\mathbf{a}}$ dailchi-sankyo.eu/typo3	*	😸 Inkognito 🗄
	Anmelden	
	https://www.dalichi-sankyo.eu	
	Nutzername dsewebaccess	
	Passwort	
	Abbrechen Anmelden	

Then enter the credentials for your personal TYPO3 backend user and sign in.



User settings

You can change your password and language on the **User settings** page:

- Click on your user name on the top right of the TYPO3 backend
 Then select User settings in the dropdown menu

● ● ● 🛛 😗 Daïchi Sankyo (PRODUCTION) × +		
← → C ☆ a dailchi-sankyo.eu/typo3/index.php?route=%2Fmain&tok	xen=3d2d07401136ed098afc84fd9320336b5c4e0977	🖙 🖈 🍮 Inkognito 🗄
E Daiichi Sankyo [PRODUCTION] 9.5.18	★ 🔃 🔔 editor 🔍 Se	arch
в web , С, V , О	Columns v	
Page		
View DS DE Categories Dist Press Contacts	Daiichi Sankyo [PRODUCTION]	
Workspaces	Web>Page module Peage dick the page table in the page tree to the left to dil page content.	
i Info		
Items Network Addition Image: Additional action Mailing Mailing		
FILE -		
Filelist		
https://www.daiichi-sankyo.eu/typo3/index.php?route=%2Fmain&token=3d2d07401136ed098	Sar(584/169320336b5c4e0977#	

Change language

To change the language, select the desired one from the dropdown:

🔍 🔍 📢 Daiichi Sankyo (PRC		
\leftarrow \rightarrow C \triangle \triangleq daiichi-s	sankyo.eu/typo3/index.php?route=%2Fmain&token=3d2d07401136ed098afc84fd9320336b5c4e0977	🕶 🚖 🎰 Inkognito 🗄
🗱 🕫 V Dalichi Sankyo [f	(PRODUCTION) 🗶 🛙	editor Q Search
🗅 WEB 🗸	E Save	(2) ?
View	User Settings	
Workspaces Info	Personal data Password Startup Edit and Advanced functions News system Grid Elements Your name	
 News Administration Mails 	Your email address	
P FILE -		
	Notify me by email when somebody logs in from my account	
	Avatar	
	Language English	~

Change password

To change your password, switch to the password tab inside of the user settings:

- Enter your current password
 Enter your new password
 Confirm your new password
 Hit the "Save" button on top of the page, to save the new passord

O O V Dailchi Sankye (PRODUCTION X +	
🔄 🥱 👩 🔹 dalichi-sankyo.eu/typo3/index.php?troute=%2Fmain&token=3d2d07401138ed098atc84f49320338b5c4e0977	🕶 🚖 😁 Inkognito 🗄
Bill Sankyo (PRODUCTION)	🛨 🗊 🚺 editor 🔍 Search
Page (E3.500)	21 1
User Settings	
Ust Ust Personal data Password Startup Edit and Advanced functions News system Grid Elements	
i Info Current password	
Kews Administration	
Mails New password	
22 FILE	
New password, again	

TYPO3 backend overview

The backend is structured into the following four areas:



1. Toolbar

The toolbar contains the user information (e.g. user settings, switch to draft mode) and the search bar to search for pages, content elements etc.

2. Modul menu

All modules necessary for editing content can be reached via the module menu.

Important modules for content editing:

- Page creating and editing of pages
- List access to the press portal
- Workspaces live and draft mode
- Filelist please consider the maximum upload size of 75 MB

3. Page tree

The page tree contains all pages in the same structure as displayed within the website. A detailed description of how to add pages can be found here.

4. Editing area

The editing area allows you to add, edit, move and delete content on all pages of the website within the defined columns (e.g. Main Column, Aside column = teaser area).

Page Management

- Create a new page
- Page properties
- Restrictions
 - Disable and enable a page
 - Enable in menus
- Page protectionFilling page content (most-used content elements)
 - Header only
 - Text & Media (use only this content element not "Text & Images"!)
 - Images
 - MP4 Videos
 - YouTube Videos
- Rich-Text-Editor (RTE)
 - List
 - Links
 - Internal page
 - File
 - External URL
 - Email address
 - Tables
- Preview Button
- Move content elements
- Create a new page and link to a PDF in menu
 Move a page
- Move a page
- Copy a page
- Delete a page

Create a new page

- Switch to the page module inside of the module menu (see Introduction in TYPO3)
- Click on the "+" icon on the top left side of the page tree section
- Then drag a new page to the desired place within the page tree and enter the title of the page
- The page is disabled by default



You can also add a new page via a right click on the desired parent page within the page tree. Using this procedure, the page is not disabled by default.

🔍 🔍 🔍 😲 Daiichi Sankyo (PRO	DUCTION × +		
← → C ☆ 🔒 daiichi-s	ankyo.eu/typo3/index.php?route=%2Fmain&tok	en=802c544452549575b6069587104828d052c92fa1	어 🗞 🚖 Inkognito 🗄
🗱 🔳 💔 Dalichi Sankyo [P	PRODUCTION]		🛨 🗇 🚺 editor 🔍 Search
🗅 web 🗸	C 7 0	Columns	Path: /DS DE/Über uns/ 🍺 [Default Title] [11084]
Page	🗅 🗟 🖻 🖻 🖋 🖿 🕆 ÷		9 ☆ ?
wea • page • vew • us vew us • verspaces •	Categories Storages	Column Hain column + Context B	Aide column Context B

Page properties

- To change the type of the new page, go to the page properties of the page (see screen below) and select one of the following types inside of the dropdown:

 - Standard (this is the most used page type for creating content)
 Shortcut (use this type to link to pages within your website)
 Link to External URL (use this type to link to external pages or to email addresses)
- Click "Save" after you have changed the page type



• • • V Daiichi Sankyo (PRODUCTION) × +		
← → C ☆ a daiichi-sankyo.eu/typo3/index.php?route=%2Fmain&tok	an=802c544452549575b6069587104828d052c92fa1	🕶 🗞 🚖 🔝 Inkognito 🗄
IIII IIII Dalichi Sankyo [PRODUCTION]		🛨 🗊 🚺 editor 🔍 Search
WEB ↓ □ □ ○ ○ Page □ </td <td>X Close 🖺 Save 💌 View + New 🗎 Delete</td> <td>Path: /DS DE/Über uns/ <mark>e New Page [11084]</mark></td>	X Close 🖺 Save 💌 View + New 🗎 Delete	Path: /DS DE/Über uns/ <mark>e New Page [11084]</mark>
View View Vorkspaces Vorkspaces View Vorkspaces Vorks	Edit Page "New Page"	
FLE Pielist Field Fields	Page Title New Page X URL Segment https://www.dailchi-ankiyo.de //usber-uns/default-title Atternative Navigation Title Subtitle Subtitle	
		Page (1104)

- The page title can be changed in the page settings as well (see screen below)
 Click "Save" after you have changed the page title

Dailchi Sankyo (PRODUCTION) × +		
← → C ☆ alichi-sankyo.eu/typo3/index.php?route=%2Fmain&toke	en=802c544452549575b6069587104828d052c92fa1	아 🕸 🊖 🔝 Inkognito :
Balichi Sankyo [PRODUCTION]		🛨 🖸 🚺 editor 🔍 Search
		Path: /DS DE/Über uns/ 🍙 New Page [11084]
- Page	X Close 🖺 Save 🔮 View + New 🔟 Delete	
✓ View ✓ View ✓ Ust ✓ Ust ✓ Workspaces ✓ Info ✓ Mails ✓ FLE ✓ Folicit ✓ Folicit ✓ Social Meeting ✓ Social Meeting ✓ Weet Meeting ✓ Weet Meeting <th>Edit Page "New Page"</th> <th></th>	Edit Page "New Page"	
		Page [11061]

- The URL will be generated automatically (based on the page title), but you can change it and adapt it to your needs if required ° Click on the first icon next the URL named "Toggle manual URL segment" and enter the URL title (useful, if you have long URLs) To match the URL with the page title (e.g. after you have changed the title), click on the second icon next to the URL "Recalculate URL segment formation with " • from page title"
- In both cases click "Save" after you have made your changes

 delichi-sarkyose.uk/ypo2/dinders/pit/proutes%2/Produkto/sedap26.01/dd2828.01/2628.00/20:02/d1 Delichi-sarkyose.uk/ypo2/dinders/pit/proutes%2/Produkto/sedap28.01/04282.00/20:02/d1 Delichi-sarkyose.uk/ypo2/d1
Delicitional Page Delicitional Page Trite Tri
WEB Image: Construction Page Image: Construction Page Image: Construction Image: Construction Image: Construction Image: Cons
Ver Usc Usc Versepaces
Subtite

Restrictions

Disable and enable a page

- A new page is disabled by default. This means, that the page is neither displayed in navigation of the website nor accessable as a URL.
 To display a new page, right-click on the corresponding page in the page tree and click "enable"
 A page that should no longer be displayed can be hidden in the same way (right-click "disable")

Enable in menus

- If you set the slide controll on "inactive", the page is hidden in the navigation, but it can still be accessed by via URL.
- This is useful, if you are working on a new page and want to view the changes on the website, but you do not want to display the page in the navigation yet.

Edit Page	"Daiichi	Sankvo	in	Furope"

General	SEO	Social media	Metadata	Appearance	Behaviour	Resources	Language	Acces	categories	Notes	Pagenotfoundhandling	
Visibility Page visi	ble [hidd	en]							Page enable	t in menus	15 (nov hide)	
Publish I Publish D	Dates a Pate [star	nd Access Rig rttime]	hts			Expiration Da	ate [endtime]	#			Extend to Subpages [extendToSubpages] [0]	
Usergrou Selected	p Acces: Items	s Rights [fe_grou	P]					^	Available Item	15		
								▲ ▼ ⊥	Hide at login [Show at any lo Usergroups doccheck [2] Standard [1]	-1] ogin [-2] : [div	-]	
Login Bel	haviour ogin [0]	[fe_login_mode]		•								v.
Restrict e	editing b	y non-Admins (editlock]									

Page protection

......

- To protect a page for a specific user group, click on "Edit page properties" on top of the editing area (pen/paper icon)
 Then switch to the tab "Access"

X Close 🖺 Save 💌 View 🕇 New 🗓 Delete		
Edit Page "Daiichi Sankyo in Europe"		
General SEO Social media Metadata Appearance Behaviour	Resources Language Access Categori	s Notes Pagenotfoundhandling
Visibility Page visible [hidden] [0] [0]	Page ena	oled in menus [nav_hide]
Publish Dates and Access Rights		
Publish Date [starttime]	Expiration Date [endtime]	Extend to Subpages [extendToSubpages]
m	m	[0]
Usergroup Access Rights [fe_group] Selected Items	Available I	tems.
	۲	
	Hide at log	in [-1]
	Show at a	y login [-2] ips: [div]
	↓ doccheck standard	
Login Behaviour [fe_login_mode]		×
Enable login [0]		
Restrict editing by non-Admins [editlock]		
[0]		
 There you can choose between two difference 	ent options:	

• Standard: To access a page with this restriction you have to login via the Daiichi Sankyo login

🔵 Da	iichi-Sanky	yo			Cou	intries Services	Career	
Pass	ion for Innovation	1. Compassio	n for Patients.™					
Daiichi Sanky	o Europe GmbH							
About Us	Research & De	evelopment	Cardiovascular	Oncology	Media	Career	8	
Dalichi Sani	kyo Doc Check							
Use name:		Dear User,						
1		This website the drug pro	provides you with inforn motion code, we are onl	nation only for hea y able to allow he	althcare profe	ssionals. According to Issionals like		
Password:		physicians ar login.	nd pharmacists to have t	full access to our	website. To vi	sit our page please		
L								
Login	<u>. </u>							
Password for	gotten?	Register						
		Sector Sector			-			
	Viller		Aller .	A				
atured Stories	3			Featured News				
GA 60238 1/1, 8								
A STREET		8 10		Data	Description			
			alite	Date	Description	1 Anomula is long for the T	instants of	
				Date 09/25/2020 Oncology	Description ENHERTU® Patients with	n Approved in Japan for the Ti HER2 Positive Metastatic G	reatment of iastric Cancer 🔒	
			*	Date 09/25/2020 Cncology	Description ENHERTU® Patients with Dailchi Sanky	Approved in Japan for the Tr HER2 Positive Metastatic G yo Announces Late-Breaking	reatment of iastric Cancer 🔒 g Phase 1 Dose	
Support For Yo	ung Talents	COVID-19	*	Date 09/25/2020 Oncology 09/18/2020 Oncology	Description ENHERTU® Patients with Dailchi Sanky Expansion D	Approved in Japan for the Th HER2 Positive Metastatic G yo Announces Late-Breaking ata for Patritumab Deruxtece (interact NSC) (2 at FSM0 20	reatment of lastric Cancer Phase 1 Dose an in Patients 20 A	
Support For Yo	rung Talents ren years we as	COVID-19 Our Company	Vis Efforts to Limit	Date 09/25/2020 Oncology 09/18/2020 Oncology	Description ENHERTU® Patients with Dailichi Sanky Expansion D with EGFR-M	Approved in Japan for the Tr HER2 Positive Metastatic G yo Announces Late-Breaking ata for Patritumab Deruxtece futated NSCLC at ESMO 20	reatment of lastric Cancer g Phase 1 Dose an in Patients 20	
Support For Yo For the past elev Dalichi Sankyo E Supported yourge	bung Talents ren years we as surope have a nardu ates from	COVID-19 Our Company the Spread of	r's Efforts to Limit the Virus that	Date 09/25/2020 Oncology 09/18/2020 Oncology 09/14/2020	Description ENHERTU® Patients with Dalichi Sank Expansion D with EGFR-M Dalichi Sank Deruxtecan i	Approved in Japan for the Th HER2 Positive Metastatic G yo Announces Late-Breaking ata for Patrifumab Deruxtece Mutated NSCLC at ESMO 20 yo Initiates Phase 2 Study of Patients with HER3 Express	reatment of lastric Cancer Phase 1 Dose phase 1 Dose 20 Patritumab sing Advanced	

• DocCheck: To access a page with this restriction you have to login via the DocCheck login

Daiich Passion fr	n i-Sanky or Innovatior	/O n. Compassio	n for Patients.™		Cou	intries Services	: Career	
Daiichi Sankyo Eur	rope GmbH							
About Us Re	search & De	evelopment	Cardiovascular	Oncology	Media	Career	<u>8</u>	
Username: Password: Login		Dear User, This website the drug pro physicians a login.	provides you with infor motion code, we are or nd pharmacists to have	mation only for hea Ily able to allow hea full access to our t	lithcare profe alithcare profe website. To vi	ssionals. According t ssionals like sit our page please		
Password forgotte	n?	Register	Help					
	-Ver						6	
atured Stories				Featured News				
		<u>A</u> 19	7. C	Date	Description	1		
				09/25/2020 Oncology	ENHERTU® Patients with	Approved in Japan for t HER2 Positive Metasta	he Treatment of tic Gastric Cancer	1
Support For Young	Falents	COVID-19	1 AL	09/18/2020 Oncology	Daiichi Sanky Expansion D with EGFR-M	yo Announces Late-Brea ata for Patritumab Derux futated NSCLC at ESM0	aking Phase 1 Dose ktecan in Patients D 2020	(
or the past eleven ye Dalichi Sankyo Europe upported young grad	ars we as have luates from	Our Company the Spread of Causes COVI	y's Efforts to Limit the Virus that D-19	09/14/2020 Oncology	Dalichi Sanky Deruxtecan i Colorectal Ca	vo Initiates Phase 2 Stud n Patients with HER3 Ex ancer	ly of Patritumab pressing Advanced	

• To select a a restriction, click on the name in the box "Available Items" and save the page (on top of the editing area):

• The protected page is displayed on the website with a lock icon.



Filling page content (most-used content elements)

Header only

- The header only content element displays a single headline on the selected page
- · Click on the "Create new content element" button inside of the editing area and choose the "Header Only" content element





- Enter the desired text in the input field.
 Important: Select the type "Layout 1" for headlines!
 Then, click on "Save".

× Close В Save ♥ View + New Delete

Edit Page Content "This is a headline" on page "New Page"

General	Appearance	Language	Access	Categories	Notes	Grid Elements		
Content	Element							
Туре [Сту	pe]						Column [colPos]	
🗆 He	ader [header]					~	Main column [0] 🗸	
Headline	es							
Header [header]							
This is a	headline						×	
	der lavoutl					Alignment [header position]		Date (date)
Type [hea	der_layout]					Alignment [header_position]		Date [date]
Type [hea	der_layout] . <mark>[1]</mark>	~				Alignment [header_position] Default		Date [date]
Type [hea	der_layout] - <mark>[1]</mark> ler_link]	~				Alignment [header_position]		Date [date]
Type [hea	der_layout] [1] ler_link]	~				Alignment [header_position] Default	€8 Ø	Date [date]
Type [hea	der_layout] [1] ler_link]	~				Alignment [header_position] Default	₫ ₿ ₽	Date [date]
Type [hea	der_layout] [1] ler_link] er [subheader]	~				Alignment [header_position] Default	₫ ₿ ₽	Date [date]
Type [head	der_layout] [1] ler_link] Ef [subheader]	~				Alignment [header_position] Default	d ₿ ₽	Date [date]

다 았?

	Path: /Europe/About Us/Who We Are/ New Page [11183]
New Page	
Main column	Aside column
+ Content	+ Content
🗖 🎬 English 🖉 🖉	
This is a headline	
+ Content 🎼	

The output on the website looks like this

Daiichi-Sanky Engagiert in der Forso	/O chung. Im Einsat	z für den Patie	enten.	Lände	r Service	es Karriere		
Daiichi Sankyo Deutschland Gm	ьн							
Über uns Forschung und	d Entwicklung	Kardiovasku	läre Produkte	Onkologie		Karriere	8	c
This is a Headline				₽ 0	D			
Über uns	Forschung und	Entwicklung	Kardiovaskulär	Produkte	D X ir	ו ר		
Wer wir sind	Pipeline	Linterioritarig	Engagement in der	Kardiologie	Daiichi Sanl	vo Cancer Enterpr	ise	—
Daiichi Sankyo in Europa	F&E-Netzwerk		Nebenwirkungsmel	dungen	Presse			
Unser Anspruch, unsere Werte Europäische Landesgesellschaften 🔗 Unternehmensgeschichte	Antithrombotische N Nicht-kommerzielle I Investitionen	Aittei klinische Studien	Produktschwerpun Gebrauchsinformat Fachkreise	onen	Presseinforr Pressekonta Pressemate	mationen akte rrial		
Europäische Produktionsstandorte Globale Geschichte 8	Karriere							

Text & Media (use only this content element not "Text & Images"!)

- This content element displays title, text and image on the selected page
 Click on the button "Create new content element" inside of the editing area and select the "Text & Media" content element



- Enter a headline and select the type "Layout 1"
- If you insert several content elements within a page, only the first content element may have a header of type "Layout 1". For the other content elements following, the header can be hidden or change to "Layout 2" (= subheadline).
- Enter the text in the Rich-Text-Editor (RTE)

• • • Valichi Sankyo (PRODUCTION) × +		
← → C ☆ 🌢 daiichi-sankyo.eu/typo3/index.php?route=%2Fmain&tok	en=a201291906b96fa671d9fae9085284e1760bc792	아 ☆ 😞 Inkognito 🗄
Daiichi Sankyo [PRODUCTION] 9.5.18		🛨 🗊 🚺 editor 🔍 Search
WEB ↓	X Close Save Sview + New Delete	Path: /DS DE/Über uns/ 🙆 New Page [11096]
Page View Lat Vortopaces Info Mails FileIat	Text Format B J X Y <td< td=""><td>g" on page "New Page" → → → → → → → → → →</td></td<>	g" on page "New Page" → → → → → → → → → →
		Page Content [13469]

Images

- To add an image, switch to the media tab and click on the desired file
 You have 3 options to insert the file:

 Add media file (make sure that the file has already been uploaded in the filelist)
 Select & upload files (upload the file directly from your computer)
 Add media by URL (via Tube source)

 Recommended image size regarding quality and loading speed of the website is 600x240px

🔍 🔍 🔍 💔 Daiichi Sankyo (PR	DUCTION × +				
← → C ☆ 🔒 daiichi-	sankyo.eu/typo3/index.php?route=%2Fmain&toke	n=a201291906b96fa671d9fae9085284e1760bc792			🕶 🚖 🌏 Inkognito 🗄
🗱 🔳 💔 Dalichi Sankyo 🛛	PRODUCTION]			* 0	editor Q Search
🗅 WEB 👻	D 7 0				Path: /DS DE/Über uns/ 🍓 New Page [11096]
Page	🗅 🗟 🖻 🖻 🖋 🖿 🕆 ÷	🗙 Close 🖺 Save 👁 View 🕂 New 🗎 Delete			다 않 ?
View List Workspaces Info News Administration Image: Tribulation of the tribulation of tribulation of the tribulation of tribulati	DS DE DG DE D	Edit Page Content "Lorem ipsum dolo	r sit amet, consetetur s egorie Note Grid Elements	Border (Wumber of Columns 2 v	w Page"

• • • V Dailchi Sankyo (PRODUCTION) × +		
← → C ☆ 🌢 dalichi-sankyo.eu/typo3/index.php?route	%2Fmain&token=a201291906b96fa671d9fae9085284e1760bc792	or 👷 😸 Inkagnito 🗄
2.5.18 Dalichi Sankyo [PRODUCTION]		🛨 🗔 🔝 editor 🔍 Search
🗅 WEB 🗸 🖬 🔽	0	Path: /DS DE/Über uns/ 卤 New Page [11096]
- Page	X Close 🖺 Save 👁 View + New 🗒 Delete	2 公 ?
View ▼● 0 5 0 E ■ List > ■ Box6 ● Workspaces > ■ Workspaces ■ Info > ● New Mage ● Tro > ● Finanzen	Edit Page Content "Lorem ipsum dolor sit an General Media Appearance Language Access Categories Media elements	net, consetetur sadipscing" on page "New Page"
News Administration Kardiovaskuläre Produkte Mails Mails	All word file extensions	
FILE	Filename 01.jpg	€ 🗎 =
Fields Fields	Image Metadata Tite Set element specific value (No default) Link Set element specific value (No default) Set element specific value (No default)	Attenuitive Text Be element specific value (No default) Description (Caption) Set element specific value (No default)
	Drag & drop to upload files	×

Images must be left-aligned
Small images can be enlarged by activating the slide control "Enlarge on Click" (assuming that a sufficiently large image has previously uploaded on the Filelist!)

Gallery Settings Position and Alignment [imgeorient]	Number of Columns [imagecols]
Above, left [2]	2 [2]
Behavior Enlarge on Click [inage_zoon]	

Save and preview the page, the output looks as follows (click on "View" button view")

O Daiichi-Sankyo	Länder	r Services Karriere		
Engagiert in der Forschung. Im Einsatz für den Patienter	٦.			
Daiichi Sankyo Deutschland GmbH				
Über uns Forschung und Entwicklung Kardiovaskuläre	Produkte Onkologie	Presse Karriere	8	۹
Über uns > New Page				
This is a Headline				
Lorem ipsum dolor sit amet, consetetur sadipscing elitr, sed diam no tempor invidunt ut labore et dolore magna aliquyam erat, sed diam ve exes et accusam et justo duo dolores et ea rebum. Stet cilta kaad gu takimata sanctus est Lorem ipsum dolor sit amet. Lorem ipsum dolor consetetur sadipscing elitr, sed diam nonumy eirmod tempor invidur dolores et ea rebum. Stet cilta kaad gubergren, no sea takimata san psum dolor sit amet.	■ Compare the second secon	9 ▶ X in ¥		

MP4 Videos

To add a video, switch to the media tab, select "Add media file" and choose the desired mp4 file. Make sure that the file has already been uploaded in the filelist.

O O O O Dailchi Sankyo (PRODUCTION) X +	
← → C O (+ dailchi-sankyo.eu/typo3/index.php?troute=%297mille66b9816671d98e8085284e17960bc792	Inkognito :
🖩 👔 V Dalichi Sankyo [PRODUCTION] 🗶 🗘 editor Q. Search	
▶ wes • 🕞 🗸 💿 Path:/DS.DE/Oberuna/ È Ne	Page [11096]
Page D D D D D D D D D D D D D D D D D D D	다 않 ?
Vertice Vertice	1 i =

Daiichi-Sankyo Engagiert in der Forschung. Im Einst	atz für den Patienten.		Länder	r Service	es Karriere		
Daiichi Sankyo Deutschland GmbH						~	
Uber uns Forschung und Entwicklung	Kardiovaskuläre Produkte	Onko	ologie	Presse	Karriere	8	٩
Über uns > New Page							
This is a Headline							
			₽ @	9			
▶ 0:00 / 1:37		:					
-							
Lorom insum dolor oit amot, consotatur sadina	oing alitr, and diam ponumy airmag	4					
tempor invidunt ut labore et dolore magna aliqu	uyam erat, sed diam voluptua. At v	ero					
eos et accusam et justo duo dolores et ea rebu	um. Stet clita kasd gubergren, no s	ea					
consetetur sadipscing elitr, sed diam nonumy e	iet. Lorem ipsum dolor sit amet, eirmod tempor invidunt ut labore et						
dolore magna aliquyam erat, sed diam voluptu	a. At vero eos et accusam et justo	duo					
dolores et ea rebum. Stet clita kasd gubergren ipsum dolor sit amet.	, no sea takimata sanctus est Lore	m					

YouTube Videos

- Copy the URL of a YouTube video e.g. https://www.youtube.com/watch?v=66Y77FfaoAA
 Switch to the media tab, click on "Add media by URL" and paste the URL
 Go to the "Media Adjustment" section and change the video height to 300 px. The width of the video is automatically positioned correctly.
 Then save the content element

Image: Sector Content (px) Image: Sector Content (px) Image: Sector Content (px) Image: Sector Content (px) Image: Content (px) Image: Content (px) Image: Content (px) Image: Content (px) Image: Content (px) Image: Content (px) Image: Content (px) Image: Content (px) Image: Content (px) Image: Content (px) Image: Content (px) Image: Content (px) Image: Content (px) Image: Content (px) Image: Content (px) Image: Content (px) Image: Content (px) Image: Content (px) </th
Vers Vers Vers Vers Vers Vers Vers
Nes Image: Content in the page in the image in the
Page Image
View
Community definition and function consideration consideration

Edit Page Content "New Headline" on page "New Page"

General Media Appearance Language Access Categories	Notes Grid Elements							
Media elements [assets]								
C Add media file 📩 Select & upload files 🛆 Add media by URL								
Allowed file extensions JPC JPCG TWG SVG YOUTUBE HP4								
How to stay on your medication How_to_stay_on_your_medication_01.youtube								
Media Adjustments								
Width of each element (px) [imagesidth] Height of each element (px) [imagesidth] Border around each element [imageborder]								
0 ×	300 ×	[0]						



Rich-Text-Editor (RTE)

Using the RTE, not only can plain text be inserted, but also formatting similar to Word, including other elements such as tables, links, etc. The RTE is part of the content element text & media (see above).

List

Select the content to be displayed as list and click on the list icon

🔍 🔍 👔 Daicht Sankyo (PRODUCTION) 🗴 📧 Deepl. Übersetzer - Deepl. Tr:: X 🕴								
← → C ☆ 🔒 daiichi-san	nkyo.eu/typo3/index.php?route=%2Fmain&toke	n=a201291906b96fa671d9fae9085284e1760bc792		아 ☆ 😔 Inkognito 🗄				
🗱 📔 💔 Daiichi Sankyo [PRO	DDUCTION]			🛨 🖸 🚺 editor 🔍 Search				
🗅 WEB 🗸 🖡	0 V			Path: /DS DE/Über uns/ 🙆 New Page [11096]				
Page	🗅 🗟 🖻 🖉 🖿 🕆 ÷	🗙 Close 🖺 Save 👁 View 🕂 New 🗎 Delete		2 ☆ ?				
Page View Uts Views Administration Image: Pitter in the state of the s	D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D D	Edit Page Content "Lorem ipsum dolor General Media Appearance Language Access Categ Content Element Type Text & Media Headlines Header Link Link Subheader Text Format - B J x, x* 12 22 04 04 79 16 05 Link 10 10 10 10 10 10 10 10 10 10 10 10 10	sit amet, consetetur sadipscing" on paramets Column Main column v Alignment Default v S Ø Ø S Ø G L < > > 5 0 - 15 -	age "New Page"				

Lists can be displayed with bullets (unordered list) or numbers (ordered list).

🔍 🔍 🔇 Daiichi Sankyo (PRODUCTION) 🗴 💽 Deepl. Übersetzer - Deepl. Tra	x +	
← → C ☆ 🏻 daiichi-sankyo.eu/typo3/index.php?route=%2Fmain&tol	xen=a201291906b96fa671d9fae9085284e1760bc792	🕶 🚖 🌧 Inkognito 🗄
## Dalichi Sankyo [PRODUCTION] 9.5.18	★ Ci 🖲 edit	tor Q Search
• WEB • • • • • •		Path: /DS DE/Über uns/ 🍙 New Page [11096]
📑 Page	X Close 🖺 Save 👁 View + New 🏛 Delete	▷ ☆ ?
View Us Workspaces Info Info	Edit Page Content "Lorem ipsum dolor sit amet, consetetur sadipscing" on page "New Page	
	body ol II	4
		Page Content [13469]

Links

• To add a link, select the respective text in the RTE and click on the link icon inside of the RTE

Headlines Header [header]		
This is a headline	×	
Type [header_layout] Layout 1 [1]	Alignment [header_position] Default	Date [date]
Link [header_link]	48	
Subheader [subheader]		
Subheader	×	
Text [bodytext]		
Normal \sim B $I \times_a \times^a$ $\frac{1}{2}$ \equiv $\frac{1}{2}$ 1		(+) 💱 🕞 Source
Lorem ipsum dolor sit amet, consetetur sadipscing elitr, sed diam houmy eum gubergren, no sea takimata sanctus est Lorem ipsum dolor sit amet. Lorem ips accusam et justo duo dolores et ea rebum. Stet cita kasd gubergren, no sea ta	od lempot invidunt ut labore et dolore magna aliquyam erat, sed diam voluptua. um dolor sit amet, consetetur sadipscing elitr, sed diam nonumy eirmod tempor i skimata sanctus est Lorem ipsum dolor sit amet.	At vero eos et accusam et justo duo dolores et ea rebum. Stet clita kasd invidunt ut labore et dolore magna aliquyam erat, sed diam voluptua. At vero eos et

- Four types of links can be created with the link browser:

 links to internal pages
 linking to a file (document)
 linking to an external URL
 linking to an email addresses

Internal page

- Click on the small triangle to receive a list of the page content
 Select the page you wish to link to
 The window closes automatically and the link has been set

🔍 🔍 🔍 Daiichi Sankyo (PRODUCTION) 🗙 🕂		
← → C ☆ â daiichi-sankyo.eu/typo3/index.php?route=	2Fmain&token=a201291906b96fa671d9fae9085284e1760bc792	🖙 🚖 👶 Inkognito 🗄
IIII Dailchi Sankyo [PRODUCTION]		🛣 🕼 editor 🔍 Search
🗅 web 🗣 🔽	0	Path: /DS DE/Über uns/ 🙆 New Page [11096]
Page 🛛 🖪 🖻 🖉 🗮 🕆 ÷	X Close Save View + New Delete	2 ☆ ?
View Windows Vi	Link Browser Page Pile Polder External URL Email Page Pile Polder External URL Email Traiget Traie CSS-Class	x x x x x x x x x x x x x x
	body p	
t3://page?uid=7992		Page Content (13469)

File

- Click on the second tab "File".Select a document by clicking on the name of the file (e.g. PDF file)
- Target: Decided whether you want the file to open in a new window
 If necessary, you can add further parameters here e.g. the title. This appears when the visitor drags the mouse pointer over the link on the page.

Link Browser		×
Page File Folder External URL Em	ail	
Target		~
Title	Top New window	
CSS-Class		~
 fileadmin/ (auto-created) daiichi-sankyo-contents DS_AT DS_BE DS_CH DS_DE DS_ES DS_FR DS_IE DS_IT DS_Nul DS_Nul DS_PT DS_UK Europe - DS_UK - Downloads 	Files /daiichi-sankyo-contents/Europe/Images/Career/ Anke_001.jpg Erkut_Iko_Vera_Veronika_002.jpg Stefano_001.jpg Vera_001.jpg Vera_003.jpg ////////////////////////////////////	
CSR		Add media
Finance 	Allowed media providers	
Media	Create new folder: Path:/daiichi-sankyo-contents/Europe/Images/Career/	

External URL

- Click on the tab "External URL"
- Enter the address of the external web presence and confirm your entry by clicking on set link.
 Target: If you would like that the URL to be opened in a new window, choose the option "new window"
- If necessary, you can add further parameters e.g. the title. The title appears when the visitor drags the mouse pointer over the link.
 The window closes automatically and the link has been set

Link Browser		×
Current Link: Erkut_Iko_Vera_Veronika_002.jpg		<u>Remove link</u>
Page File Folder External URL Email		
Target	_blank	~
Title		Top New window
CSS-Class		~
URL	https://www.google.com	Set Link

Email address

- Click on the last tab "Email"
- Enter the desired address and confirm your entry by clicking on "Set Link".
 If necessary, you can add further parameters e.g. the title. The title appears when the visitor drags the mouse pointer over the link.
 The window closes automatically and the link has been set

Link Browser

Current Link: Erkut_Iko_Vera_Veronika_002.jpg Re							
Page	File	Folder	External URL	Email			
				Title	Contact Corporate Communications		
			CSS-0	Class		~	
			Email add	iress	sonja.kunkel@daiichi-sankyo.eu	Set Link	

×

Tables

- Click on the table icon in the RTE and select the desired number of columns and rows for the table
 Enter the table content

🔾 Dalichi Sankyo (Schweiz) AG 🛛 🗙 🗮	Page Management - Dalchi Sankyo Su 🗙 📢 Dalchi Sankyo (PRODUCTION) [773	101 - X 🕐 New Page: Dalchi Saniyo Deutschiani - X 🛛 😵 Deepi (Diternetter - Deepl Translate X +				- C - ×
← → C O B daiirbi.sankyn.ei	u/tvno3/index.nbn?route=%2Fmain@token=919d03b5159c5a8a5	722h15fa032a8f3ca32125e					er @ 🕁 🗛 :
II Asso 🖓 Neuer Tab. 🍳 Williammen auf der	n D. 💭 Dalichi Santun Funzae. 😭 Accessance 📕 Aus Internet Funitorer	n					
III V Daiichi Sankyo [[PRODUCTION]				*	🕴 🗊 🕘 🏨 👤 Sonja Kunkel 🛛 Q S	arch
9.5.16	D V D					Path: /Furane/About 11s/	Who We Are/ A New Page [11183]
L] WEB -						runn / Europe) Houre out	
📄 Page		X Close 🔚 Save 👁 View 🕂 New 📗 I	Delete				C 13 5
🕗 View	V Daiichi Sankyo [PRODUCTION]						
- List	V V Europe	Headlines					
	▼ About Us	Header [header]					
U Workspaces	Vho We Are						
i Info	Daiichi Sankyo in Europe	This is a headline			×		
	New Page Aminsting and Melung						
Indexing	European Affiliates	Type [header_layout]		Alignment [header_position]		Date [date]	
Template	European History	Layout 1 [1]		Default ~		#	
	European Production Sites						
News Administration	→ Global History	Link [header link]					
Functions	Financial Information						
Maile	► Research & Development			•	8 8		
Mails	Cardiovascular						
CITE MANAGEMENT	Antithrombotics	Subheader [subheader]					
STE MANAGEMENT +	▼ Media	Subhandar					
🗜 Sites	Events and Congresses	Subreader					
C Redirects	AF Association: Global AF Aware						
_	World Stroke Day	Text [bodytext]					
🗈 FILE 👻	ESC Congress 2020						
	World Nutrition Day	Format - B I × _a × ^a 1	:: (종 종) 카 (트 로 로	≡ ∞ ∞ X ि 🖻 🖻 I, I, I ←	、 → ♥ · ⊞ · ≣	Ω 🕀 🔀 问 Source	
L hielist	About ETNA-VTE						
	About ETNA-AF	Headline 1		Headline 2		Headline 3	
	Bempedoic	Text		Text		Text	
Access	European News	Taxt	Paste Ctrl+V	Tost		Taxt	
2 Backend users	Presse EU	Test	Cell +	Test		Test	
	Press Contacts	lext	Row +	Text		lext	
Scheduler	Subscribe Press News		Column				
Reports	Unsubscribe Press News		Delate Teble				
B 1	Scam Alert		L'elete Table				
	European News Search Result		Table Properties				
DB check	Pressemitteilungen in Deutsch						
Configuration	Career						
- Konngaradaan	Services Eurotional Pages	body table tbody tr td					4
	DisclaimerWhitelist						
	Community						Page Content [13826]
lavasoriptivoid"Paste]	Meta Navigation						

- If you want to change the table properties click into the table and then right mouse click. Choose "Table Properties".
 You can change the row and columns.
 You can also change the width of the table. If the field for the width is empty, the table covers the whole content width by default.

Table Properties	×
Rows 4 Columns 3	Width Height
Headers None Border size Alignment <pre></pre>	Cell spacing Cell padding
Caption Summary	OK Cancel

• View) Save and preview the table, the output looks as follows (click on the "View"



Countries | Services | Career

Passion for Innovation. Compassion for Patients.™

Daiichi Sankyo Europe GmbH

About Us	Research & Development	Cardiovascular	Oncology	Media		ይ	۹
About LIs > Who We Are > New Page							

This is a headline

Subheader

Headline 1	Headline 2	Headline 3
Text	Text	Text
Text	Text	Text
Text	Text	Text

y 0 %	in 🗑

Preview Button

In order to view pages in advance before going live to e.g. https://www.daiichi-sankyo.eu/, the preview mode can be used. To do so, right click on the page in the page tree and then on "show", or click on the icon with the eye on the respective page in edit mode.

 	🔍 🔍 💙 Dailichi Sankyo (PRODUCTION) 🗙 🕂		
bends Saviyo (PROCECTINA) bends Saviyo (PROCECTINA)	← → ♂ ☆ 🌢 dalichi-sankyo.eu/typo3/index.php?route=%2Fmain&	token=3975fa354da4142f7d54823ffe0fc647685071ed	🖙 🚖 🍰 Inkognito 🗄
Version Page Page Poge Poge <td>1</td> <td>🛨 🗇 🔔 editor 🔍 Search</td> <td></td>	1	🛨 🗇 🔔 editor 🔍 Search	
Page Pag	С web - С V •	Columns 🗸	uns/ 🍙 New Page [11096]
Virw Use Sorresponse Order poise O	🕞 Page		۶ 🖄 ۲
	 Page Verw List Vor'sspaces Info Rev Administration Fitelist Fitelist Fitelist Community Fitelist Fitel		الله الله

The preview mode displays then the desired page



Move content elements

Content can be positioned on the page by drag & drop. Initial state of the content:



To reposition content elements, the upper edge of the corresponding content element must be grabbed. Afterwards the content can be re-sorted by moving the content element to the target area (marked orange).



Desired state:



Create a new page and link to a PDF in menu

- Upload the PDF file in the filelist (see also "Filelist")
 Click on the icon "Show" next to the file

888	Daiichi Sankyo 9.5.18	[PRODUCTION]		★ 🦸 🗇 👼 🚺 Sonja Kunkel 🔍 Search
n	WEB -			Path: "auto::created)://daiichi:sankyo::contents/Europe/PDE/ 📒 Media 1 File, 85 K
	Page	• ?	+ ± t	O 🛱 ?
<u>ی</u>		- DS_BE - DS_CH - DS_DE	Media	
Q,	Workspaces	DS_ES DS_FR DS_IE	Search	
i	Info	- DS_IT	File Name 🔺	Type Last Modified Size RW Ref
M		DS_NL DS_Nordics	Dailchi_Sankyo_Europe_Twitter_Community_Guidelines.pdf	
		- DS_PT	Reference	👔 🧨 🥫 🛍 🖬 i 🗊 🗖 🛠 PDF 21-03-17 85 KB RW -
	News Administration	- DS_UK		
-		Europe Europe Downloads	Z Extended view	
<u>@</u>	Mails	- 🔤 Images	 Display thumbnails Show clipboard 	
0	SITE MANAGEMENT 👻	- Company - CSR - dummy-images	Clipboard	
도 2		- Finance	Move elements -	
C	Realizeds	- Home	Normal (single record mode)	
	FILE -	Products	O Clipboard #1 (multi-selection mode)	
a b	Filelist	- Research	O Clipboard #2 (multi-selection mode)	
		Service	∧ ∩linkanad #2 /aadki adaakiaa aanda)	

- The PDF opens in your browser
- Copy the PDF link from your browser



• Create a new page in the page tree (see also "Create a new page")

	\$\$\$ Ⅲ	Daiichi Sankyo [PR 9.5.18	ODUCTION]		★ 👎 🗔 🕐 🧮 🔝 Sonja Kunkel 🛛 Q. Search
	D WEB	-	G 7 1	Columns V	Path: /Europe/About Us/Who We Are/ 🍓 New Page and link to a PDF [11186]
1	= Page	r d	🗅 🗟 🖻 🖉 🖿 🕆 🕂	- C +	9 ☆ ?
	🕗 View		V Daiichi Sankyo [PRODUCTION]	New Page and link to a PDF	
	📃 List		▶ m Boxes	-	
	🗊 Works	spaces	V About Us	Main column	Aside column
	1 Info		Daiichi Sankyo in Europe	+ Content	+ Content
	🔀 Index	ing	New Page and link to a PDF Aspiration and Values		
	Templ	late	European Affiliates		
	News	Administration	☐ European Production Sites ∂ ^P Global History		
	Euncti	ions	h D Desserve hitse		

- Click on "Edit page properties" and select the type "Link to external URL".
 Paste the PDF link in the URL section
- · Click on "Save"



Countries

Sen

The page will be displayed in the navigation with a "paper clip symbol" which means that this page is externally linked.



Passion for Innovation. Compassion for Patients.™

Daiichi Sankyo Europe GmbH

About Us	Research	& Development	Cardiovascular	Oncology	Media	Career
Who We Are		Responsibility				
Daiichi Sankyo New Page and PDF & Aspiration and European Affili European Proc Sites Global History	o in Europe d link to a l Values iates fory duction <i>s</i> & IST C Breast Cal	Sustainability Environmental Police Green Mobility CSR in Europe Little Hearts Corporate Conduct Charter Human Rights Policy Business Partner Cox Conduct Patient Groups Sponsoring Transparency	de of Month			
European Proc Sites Global History Bree October is	duction STC Breast Cal	Corporate Conduct Charter Human Rights Policy Business Partner Cox Conduct Patient Groups Sponsoring Transparency Integrity Alert &	de of Awaren Month			
Move a page

To move a page, the page must be clicked and dragged to the target position.

O O V Dalichi Sankyo (PRODUCTIONI x +			
← → C ☆ â daiichi-sankyo.eu/typo3/index.php?route=%2Fmain&to		아 ☆ 😪 Inkognito 🗄	
188 I≣ V Dalichi Sankyo [PRODUCTION] 9.5.18		🛨 🗔 🔝 editor 🔍 Search	
🗅 WEB 🗸 🕞 🗸 📀	Columns	Path: /DS DE/Über uns/ <mark> New Page [11096]</mark>	
📑 Page		5 🛱 ?	
✓ View ▼ ● DS DE ■ ■ ■ ■ ■ ■ ■ ■ ■ ● ■ ■ ● □ Db DS DE ● ■ ■ ■ ■ ■ ■ □ Db DS DE	New Page		
Workspaces Verantwortung	Main column	Aside column	
Info Nachhaltigkeit → CSR in Europa	+ Content 📰	+ Content 🗊	
News Administration Netholitikeit Kleine Herzen Charta zum Lin New Page	◆)		
Milis Unternehmensrichtlinie zur Einha			
File Plue Plue			
 Forschung und Ertwicklung Services Functional Pages Diadariser/Writelise Community Addresses Directions Social Media Social Media Social Media Storager Forschung and Ertwicklung Storager Storager 			

A message pops up and the corresponding action must be confirmed again.

🔍 🔍 😲 Daiichi Sankyo [PRODUCTION] 🗙 🕂		
← → C ☆ a daiichi-sankyo.eu/typo3/index.php?route=%2Fmain&to	ken=3975fa354da4142f7d54823ffe0fc647685071ed&referrer-refresh=1601903166	or 🚖 🈁 Inkognito 🗄
Bailchi Sankyo [PRODUCTION]		🚖 🗇 🙎 editor 🔍 Search
р web - Р. Т. О	Columns 🗸	Path: /DS DE/Über uns/ 🙆 New Page [11096]
Page 🗋 🗟 🖻 🖉 🖿 🕆		, 立 ?
View ▼ ■ DS DE ■ Boxes ▼ ■ Boxes ■ Ust ▼ ■ Ober uns ► ■ Wer wir sind	New Page	
Workspaces	Main column	Aside column
Info CSR in Europa	+ Content	+ Content 📴
Kews Administration Kleine Herzen Charta zum Unternehmensverhal Unternehmensrichtlinie zur Einha		
FILE FSA-Kodex		
Filelist Filelist Filelist		
Aradiovastine Produkte Aradiovastine Produkte Aradiovastine Produkte Aradiovastine Produkte Aradiovastine Produkte Services Services Functional Regis DictationerWhitelist Community Addresses Directions Mata Registion Social Regis Directional Regis Social Regis Social Regis Press Contacts Storages	Move page Move 'New Page' to after 'Nachhaltigket'? Cance Copy Move this in	

Afterwards the page is moved to the new position.

• • • V Dalichi Saniyo (PRODUCTION) x +				
← → C ☆ a daiichi-sankyo.eu/typo3/index.php?route=%2Fmain&tok		or 🕁 😞 inkognito 🗄		
IIII Dalichi Sankyo [PRODUCTION] 9.5.18		🛨 🖸 🚺 editor 🔍 Search		
WEB I <thi< th=""> <thi< th=""> <thi< th=""></thi<></thi<></thi<>	Columns V	Path: /DS DE/Über uns/ 🙆 New Page [11096] 후 압 ?		
Page View Uts Workspaces Torio Workspaces Torio News Administration @ Mails PILE Torolation Okine Hezza Onklogie Ficilist	In column	Alde column Content B		

Copy a page

To copy a page, the page must be clicked and dragged to the target position.



A message pops up and the corresponding action must be confirmed again.

••• • V Daiichi Sankyo (PRODUCTION) × +		
← → C ☆ a daiichi-sankyo.eu/typo3/index.php?route=%2Fmain&to	xen=3975fa354da4142f7d54823ffe0fc647685071ed&referrer-refresh=1601903166	어 ☆ 🛞 Inkognito 🗄
III Dailchi Sankyo [PRODUCTION]		🚖 🗇 🙎 editor 🔍 Search
т web	Columns	Path: /DS DE/Über uns/ 🙆 New Page [11096]
Page 🗋 🗟 🖻 🖉 🖿 🛊 ÷		<u> </u> 方 ☆ ?
View ▼ ● DS DE ■ Boxes ▼ ● Ober runs ↓ □ € Ober runs ► ● ● Wer wirr sind	New Page	
Workspaces	Main column	Aside column
Info CSR in Europa	+ Content 🛱	+ Content
Malle Charta zum Unternehmensverhal		
FILE		
Filelist Filelist		
 Rardiossidire Produktang Rardiossidire Produkta Proses Rardiossidire Produkta Proses Rardiossidire Produkta Rardiossidire Produkta Services Functional Pages Community Rardiosa Directions Meta Navigation Social Reda Vestautista Social Reda Storages Storages 	Move page Move "New Page" to after "Nachhaltigkeit"? Cancel Copy Move the I	

Afterwards the page is copied to the new position.

••• • V Dalichi Sankyo (PRODUCTION) × +				
← → C ☆ â daiichi-sankyo.eu/typo3/index.php?route=%2Fmain&to		아 ☆ 😪 Inkognito 🗄		
Belichi Sankyo [PRODUCTION]		🛨 🗔 🔝 editor 🔍 Search		
в чев ↓ ₽ 7 •	Columns	Path: /DS DE/Über uns/ <mark>ල New Page [11096]</mark>		
📑 Page		∮☆?		
View View Boxes	New Page			
Workspaces Verantwortung	Main column	Aside column		
i Info	+ Content	+ Content 🗊		
Rews Administration				
FILE FILE FILE FSA-Kodex				
→ Filelist → S Finanzen				
New Page Forschung und Entwicklung Cardiovaskuläre Produkte Cardiovaskuläre Produkte				
→ Presse				
Karriere Services				
Enclose Footer-Navigation Enclose Enclose				
DisclaimerWhitelist DisclaimerWhitelist DisclaimerWhitelist				
Addresses Directions				
GoogleMaps				
Videotutorial				
Press Contacts				
r 🔤 Storages				

Delete a page

To delete a page, the page must be clicked. Then click right mouse button and choose "Delete".



Slider

The slider on the start page contains several images, each with a headline, subheadline and a link to an internal or external page.

The content of the slider can be edited on the root page (homepage) of the respective website.

Click on the homepage (e.g. DS DE) in the page tree and then on the "Edit page properties" icon within the edit area.



Then switch to the tab "Resources" and select an image by using the following functions:

- Create new relation = uploading an existing image from the Filelist
- Select & upload files = uploading a new image from your computer

Please consider a minimum image size of 1280 x 540 px!



If the image is uploaded you can start filling the title, link and if required the subheadline.

- Title: activate the field by placing a check mark
- Link: Insert an internal link to a page within the website or enter an external URL. The link is placed over the entire image of the slider.

• Description (Caption): Insert additional text which is displayed below the headline

Edit Page "DS DE"

General SEO Social media Metadata Appearance Behaviour	Resources Language	Access Categories Notes	Pagenotfoundhandling
Files Media (media)			
🗅 Create new relation 🛓 Select & upload files 🛆 Add media by URL			
- Filename Sans_titre.jpg			
Image Metadata Title [title]		Alternative Text [alte	mative]
Title of the Slider		Set element specific	value (No oerault)
Link [link]		Description (Caption) Image: Set element specific Subheadline	(description) value (No default)
Image manipulation [crop] t Open Editor Default Aspect ratio: Free			

In order to choose the best possible image section for the slider, the image can be cropped in TYPO3.

- Click on the button "Open Editor" (see above).
 Click on "Title slider" and choose the best image section
 Confirm the section with "Accept" (blue button on the bottom right)

Image manipulation : Sans_bitre.jpg (1146 × 720)	×
	▲ Default
Table (all a la	Aspect ratio 16:9 3:2 4:3 1:1 Pree 🖌 Tale sider History sider
	Selected Size 1146×721 px
	2 Reset
	× Cancel 🖸 Accept

The slider is created and are placed at the end of the other sliders. This also means, that the image is the last in the rotation.

To move the imag	e to another position within the rotation, move the mouse to the icon 💻 and drag the image to the top position. I	Do not forget to save
X Close Save 👁 Vie	+ New Dolete	
Edit Page "DS [Ε"	
General SEO Soci	media Metadata Appearance Behaviour Resources Language Access Categories Notes Pagenotfoundhandling	
Files Media [media]		
Create new relation	Add media by URL	
> 3 3 Filename		$\mathbb{Z} \oplus \oplus \perp =$
• Ittle Filename	Produkte Family_reading_a_book_14.jpg	∕• • = i =
Filename	Forschung und Entwicklung Research_pictures_14.jpg	∕• • i =
• Title Filename		$\mathbb{Z} \otimes \oplus \pm =$
• Title Filename		$\mathbb{Z} \otimes \oplus \perp =$
> ZA Title Filename		$\mathbb{Z} \otimes \oplus \perp =$
• 💉 Title Filename	COVID-19 Covid19_visual_slider.jpg	/ • = i =
, Title Filename	Oktober ist Brustkrebsmonat Slider_Breastcancer.jpg	∕• • : =
• 🔬 Title Filename	Headline of Slider Sans_btre.jpg	∕• • 8 i =

After saving the page, the result, consisting of headline and image, looks as follows:



Press Portal

To create a new press release, select the respective "press" page inside of the page tree and switch to the list module.

•••• V Dailehi Samkyo (UAT) [TYPD3 x +				
← → C ☆ (S dalichi-sankyo.eu/typo3/index.php?route=%2Fmain&token=2b24834dae0ac7b3c41d421873665ea1c23d5dac	😁 Inkognito 🗄			
Balichi Sankyo [PRODUCTION] 9.5.18	🛨 🗔 💽 editor 🔍 Search			
Соципя - Соципя -	Path: /DS DE/Presse/ 🌇 Presse News DE [8294]			
Page Page D 20 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	9 ☆ 7			
Page Image: Page Image: Page Image: Page Image: Page Image: Pagee: Page Image: Page <th>Aside column Aside column Conterer S</th>	Aside column Aside column Conterer S			

In the list module you can see and edit all existing press release entries. Click on the plus sign on top of the list to create a new press page.

● ● ● 🛛 😲 Daiichi Sankyo (UAT) (TYPO3 ⊂ 🗙 🛛 +				
← → C ☆ S daiichi-sankyo.eu/typo3/index.php?route=%2Fmain&t	ken=2b24834dae0ac7b3c41d421873665ea1c23d5dac			lnkognito i
III V Dalichi Sankyo [PRODUCTION]		* 0	editor Q Search	
L WEB . L V .			Path: /DS DE/Presse/ 🔛 I	Presse News DE [8294]
Page □ 🔓 🖉 🖿 🕆	+ 🖸 Q			9 0 ☆ ?
View ♥ DS DE Ust ▶ Dor us Worksonces ▶ Dor us	Presse News DE			
i Info	News (23) >			^
News Administration	+ Header		[Localization]	Localize to Notes
Mails Mails	Daten aus großer Beobachtungsstudie bestätigen Sicherheit und Wirksamkeit von LIXIANA® (Edoxaban) in der klinischen R	· / • 🗊 ···	🗋 🎉 📕 German	
FILE Pressekontakte	👔 Daten aus großer Beobachtungsstudie bestätigen Sicherheit und Wirksamkeit von LIXIANA® (Edoxaban) in der klinischen R	e e 🛍 🚥	📋 🎉 📕 German	
Filelist Filelist	📓 ENHERTU® erhält US-Zulassung beim HER2-positiven, nicht resezierbaren oder metastasierten Mammakarzinom nach min	e 🗈 🖷 🚥	📋 🕻 📕 German	
Fourier case Fourier case Fourier case Fourier case	📱 Trastuzumab Deruxtecan (DS-8201) erreicht 60,9 % Tumoransprechrate bei HER2-positivem, metastasiertem Mammakarzi	e 🗈 🛍 🚥	📋 🎉 📕 German	
Functional Pages DisclaimerWhitelist	📱 Bempedoinsäure senkt LDL-Cholesterin, ohne die Blutzuckereinstellung negativ zu beeinflussen – Metaanalysen mehrerer P	1 • 1	📋 🎉 📕 German	
Community Addresses Directions	👔 Aktuelle JAMA-Veröffentlichung zeigt: Bempedoinsäure senkt als Add-on-Therapie zu Statinen das LDL-Cholesterin signifika	/ •	📋 🎉 📕 German	
GoogleMaps	DGK Herztage 2019 - Antikoagulation und PCI – Antworten aus 2019 – Im Fokus: ENTRUST-AF PCI	/ • •	📋 🎉 📕 German	
Sudevtroial Categories	Positive Ergebnisse unterstreichen das Potenzial der Bempedoinsäure/Ezetimib-Fixdosis-Kombinationstablette zur Behandlu	/ • •	📋 🎉 📕 German	
Press Contacts ▶ ■ Storages	📓 Aktuelle klinische Daten und neue Biomarker-Analysen für Dalichi Sankyos DS-1062 bei Patienten mit fortgeschrittenem NS	/ • •	📋 🎉 📕 German	
	📓 Aktuelle Phase-I-Daten für Dalichi Sankyos U3-1402 bei Patienten mit EGFR-mutiertem NSCLC auf der World Conference o	/ • 🗊	📋 🕻 📕 German	
	Dalichi Sankyo stellt positive Ergebnisse der ENTRUST-AF-PCI-Studie zu Edoxaban an Patienten mit nicht-valvulärem Vorho	/ • 🗊	📋 🕻 📕 German	
	Daten des ETNA-AF-Registers liefern Erkenntnisse aus der klinischen Praxis zum Wirksamkeits- und Sicherheitsprofil von Ed	/ • •	📋 🕻 📕 German	
	📓 Ergebnisse der zulassungsrelevanten Phase-III-Studie zur Bernpedoinsäure/Ezetimib Fixdosis-Kombinationstablette, veröffe	/ • •	📋 🥻 💻 German	
	DGK Jahrestagung 2019 - Sicherere Antikoagulation im klinischen Alltag bei Patienten mit nvVHF?	/ • 🗊	📋 🕻 📕 German	
	EMA validiert Zulassungsantrag für Pexidartinib zur Behandlung von tenosynovialen Riesenzeiltumoren	/ • 🗊	🗋 🎉 📕 German	
	Bempedoic Acid CLEAR Serenity Study Results Published in the JAHA Demonstrated Significant LDL-Cholesterol Lowering an	/ • •	📋 🎉 🕌 All languages	
	Dalichi Sankyo and AstraZeneca Announce Global Development and Commercialization Collaboration for Dalichi Sankyo's H	/ • •	📋 🎉 📕 German	
	📱 Dalichi Sankyo Europe und Esperion geben die Validierung des Zulassungsantrags für Bempedoinsäure und Bempedoinsäur	s • •	📋 🕻 📕 German	

A new page with the type "News" appears in the backend.

🔍 🔍 🔍 Vaiichi Sankyo (UAT) [TYPO3 🗆 🗙	+			
← → C ☆ S daiichi-sankyo.eu/ty	003/index.php?route=%2Fmain&token=2b24834dae0ac7b3c41	d421873665ea1c23d5dac		😸 Inkognito 🗄
IIII III Dalichi Sankyo [PRODUCTION]			🛨 🗇 🔝 editor 🔍 Search	
Image: WEB → Image: I			Path: /OS DE/Presse/ 🔤 Pre	esse News DE [8294] C ☆ ?
Utt + G Ube Utt + G Ube Workspaces + G Ube Info News Administration + G Pro- Price - Price	s Create new Ne Page Consultation of the second of the se	ategories Relations Metadata Language Access Notes	Top news	
 ▶ ■ Con ■ Add ▶ ■ Econ ■ Goo ▶ ■ Social ■ Total ■ Coo ■ Coo<	Integer/deade-unal.systemesses Statutions Navigation Statutions al Media dutorial res Constants es	rgy.de headine Mit he Ngel//de-dnast.gypygdd/headine	4) O	
	Date & Time Date & Date & Time Date & Date	× 面 I X ₂ X ² は に 示 来 ? ? 定 点 道 画 ● ペ X 6 頃 amet, consetetur sadipscing stitr, sed diam nonumy eimod tempor invidant ut labore et en, no sea takimäta sanctus est Lorem ipsum döör sit amet. Lorem ipsum döör sit am a.	Archive Image: Second Secon	et ea reburn. gna aliquyam

- Enter the desired headline and click on icon "Recalculate URL segment from the page title" next to speaking URL path segment. This generates
- Enter the desired headine and clock of hour kealculate of a segment from the page title flex to speaking of a part segment. This generates the URL segment from the headline.
 Enter then a teaser text for the overview page (e.g. https://www.daiichi-sankyo.de/presse/presseinformationen) and a release date and time. With a release time in the future you can also schedule a press release. The page will then be published on the website on the specified date.
 At the bottom of the page you can enter the actual content and also input for the reference field.

● ● ● 🕔 Vaiichi Sankyo [UAT] [TYPO3 ⊂ × 🛛 +	
← → C ☆ daiichi-sankyo.eu/typo3/index.php?route=%2Fmain&tok	ken=2b24834dae0ac7b3c41d421873665ea1c23d5dac
Balichi Sankyo [PRODUCTION]	🛨 🗇 🚺 editor 🔍 Search
с web - С. V. Ф	X Cose 🖺 Save
Page □ 🕼 🖻 🖉 🎫 🕆	
View VIew	Tesser
→ Boxes → Duber uns	Add a teaser description
Workspaces Workspaces	
i Info Produkte	
News Administration Presse Presse Presse Presse	244
@ Malls ▶ ■ Pressenformationen	Dates Cartes Car
FILE Pressenterial	08:39 30:11-2021 × 🗎
Filelist Filelist Filelist Filelist Filelis	
 ► Tructional Pages ► Tructional Pages ► Community ■ Codepress ■ Codepress ■ Codepress ■ Codepress ■ Codepress ■ Codepress ■ Storages 	Import

Switch to the tab "Categories" to select a $\ensuremath{\textit{category}}$ for the new press release.



Pages can then be filtered by different categories.



You can also restrict access to the new press release by switching to the tab "Access " and then selecting protection via DocCheck or the Daiichi Sankyo Login.

Select a contact person to display the relevant contact information below the press release on the same page.

🔍 🔍 📢 Daïchi Sankyo [UAT] [Th	YP03 (x +				
← → C ☆ ⊗ dalichi-sank	kyo.eu/typo3/index.php?route=%2Fmain&toker	=2b24834dae0ac7b3c41d421873665ea1c23d5dac			🚓 Inkognito 🗄
100 PROD	DUCTION]			🛨 🔃 🔝 editor 🔍 Search	
Гт WEB 🗸 🗖	0 V			Path: /DS DE/Presse/ 🖾 Pre	sse News DE [8294]
Page) 🛦 🖻 🖉 🖿 🕆 ÷	X Close 🖺 Save			다 았 ?
View T	OS DE ▶ ■ Boxes ▶ ⓐ Ober uns	Create new News on page "Presse News DE"			
🔁 Workspaces	 New Page Forschung und Entwicklung 	General Media Categories Relations Metadata Language Access Notes			
1 Info	Produkte Kardiovaskuläre Produkte	Editorial Author Name		Author Email	
News Administration	Presse News DE				
2 Mails	Presseinformationen Pressekontakte				
🖬 FILE 👻	Pressematerial Externe Verlinkung	Contacts			
▲ Filelist	> b Unternehmensinformationen	Selected Items		Available Items	
	Fachpresse Services	Paschen, Nadine	•	Rymarz, Eric Diner, Gözde	
	Footer-Navigation		-	Wix, Kimberly	
	Functional Pages			Worms, Lydia	
	m DisclaimerWhitelist		W	Paschen, Nadine	
	E Community			Dorao Martinez-Romillo, Sonsoles	
	Addresses Directions			Vandecaveye, Veerle	
	Meta Navigation GeocleMaps			Inaite minesto, rolanda	
	Social Media				
	Videotutorial	Meta Tags			
	Categories	Keywords (,)		Description	
	Press Contacts Storages	Keyword1, keyword2, keyword3			
	300 8905				
		Alternative Titles			
		Alternative title			
					News NEW

The final overview page then appears as follows:

Daiichi-Sankyo Engagiert in der Forschung. Im Einsatz für den Patienten.	Länder Services Karriere
Über uns Forschung und Entwicklung Produkte Presse	ይ
Presse > Presseinformationen	
Alle Unternehmen Herz-Kreislauf Onkologie	₽ @
13.10.2020	Weitere Beiträge
Headline Add a teaser description Unternehmen PDF Facebook Twitter 28.03.2019	
Dailichi Sankyo and AstraZeneca Announce Global Development and Commercialization Collaboration for Dailchi Sankyo's HER2 Targeting Antibody Drug Conjugate [Fam-] Trastuzumab Deruxtecan (DS-8201)	
Die Pressemeldungen in englischer Sprache finden Sie hier	Pressekontakte
Unternehmen PDF Facebook Twitter	
22.02.2019	
Daiichi Sankyo Shifts Several Top Leaders to New Roles for Company's Launch into its Next Growth Phase	
Die Pressemeldungen in englischer Sprache finden Sie hier	
Unternehmen PDF Facebook Twitter	

This is the final result of the press release detail page with:

- Headline
- Teaser
- TeaserTextContact personReference



Filelist

- Upload documents
- Link a document on the page

Upload documents

To upload documents, switch to the Filelist module in the module menu on the left side.



Click on your country folder "DS Contents DE" to sort the files accordingly.

Example: Downloads Company

888	1≣	Daiichi Sankyo [P 9.5.18	[PRODUCTION]		🛨 🕼 🔝 SU editor 🛛 Q. Search
D v	NEB				Path: fileadmin/ (auto-created):/DS_DE/Downloads/ 🚞 Company 2 Files, 402 KB
e P			÷ •	1 🕹 +	요 요 ?
<u>ر</u>			• 🚍 DS Contents DE	Company	
11 L			- Downloads	company	
Q, v	Norksp		Company	Search	
i I	nfo		- Fachkreise	File Name 🔺	Type Last Modified Size RW Ref
	News A		Finance	AGB_Einkauf_DSDE_Juli-2016-FINAL.pdf	
<u>@</u>			- Home - Media		PDF 11-07-16 234 KB RW 1
F			- Products Research	Constant Target Conditions Durchasian DCDC Juli 2016 and	
4 6 F			Service Teaser	elenteral-remis-condutoris_runchasing_Dours_Juli-2016.pdf	PDF 11-07-16 168 KB RW 1
			Images Pictures Video	Extended view	

The following functions are available to upload your files:

- and select your file from the computer Click on the icon "Upload files"
- Drag your desired file from your computer and drop it in the upload area



Please note:

The maximum upload size for a single file is 70MB!

Folder "General Uploads"



All affiliates have access to the "General Uploads" folder, so please do not move or delete files from it!

Link a document on the page

To link an uploaded file, switch to the corresponding content element in the page view, select the word to be linked and click on the link icon (see also Page Management "Links").

Then switch to the "File" tab. Here you will see the exact same file structure as in the "Filelist" view. Select the desired file and save the page.

•••• Valieh Sankye (PRODUCTON: x +						
🗲 🔆 🔿 🏠 🖕 👍 dalichi-sankyo.eu/tyco2/index.php?route=%2Fmain&tokan==86b2a8331845bab2/2a0910012804688956a896ee 💁 🗠 🏫 🎯 inkognito						
Bailchi Sankyo [PRODUCTION] 9.5.18			🛨 🗊 🚺 editor 🔍 Search			
🗅 web 🗸 🕞 🗸	0		Path: /DS DE/ 🍓 New Page [11096]			
Page 🗋 🖻 🚵 🖨 🖿 🕆 🕂	X Close 🖺 Save 👁 View		말 않 ?			
View DS DE Boxes Ust Der uns Der wir sind	Link Browser	tont on page "Now Page"				
Workspaces Verantwortung	Page File Folder External URL Ema	li				
Info New Page News Administration New Solution	Target					
@ Mails ► Onkologie	Title					
FILE	CSS-Class	· · · · ·				
FileIst Footer-Navigation Functional Pages	▶ 🛫 DS Contents DE	Files				
Disclament/Institut D	Ecentral Uplaads Cardiovascular Cardio	Mainti-anhy-contents/General_Uploads/About_Us/ Aspiration_views_Mank_Circus_mail.jpg Aspiration_views_Mank_Circus_mail.jpg Aspiration_views_Mank_Circus_mail.jpg Aspiration_views_Mank_Circus_mail.jpg Commonstructure_Resol_27020.jpg Commonstructure_Resol_27098234464.jpg Dist_Compose_Mank_Dist_27020.jpg Dist_Compose_Conduct_Content_Electronic_FINAL_201 Path/dailch-sankp-contents/General_Uploads/About_Us/ Distem auwahler Keina ausgewählt Overwrite existing files Upload files Add new media asset: Path/dailch-sankp-contents/Ceneral_Uploads/About_Us/	iate			

Draft Mode

In Draft Mode, changes can be made to new and existing pages, which then go through an publishing workflow before being displayed on the website.

Click on the icon "Workspace" in the Toolbar and then switch to "Draft".



On each page the draft mode is marked as a green bar to prevent any confusion with the live content.

🔍 🔍 📢 Daiichi Sankyo (PRODU	UCTION × +			
\leftrightarrow \rightarrow \mathfrak{C} \triangle \triangleq dailchi-sar	nkyo.eu/typo3/index.php?route=%2Fmain&tok	en=ee370e2271e82cb6c4f3b1d2720002f48822f9ec		or 🕁 🏯 Inkognito (2) 🚦
🗱 📔 💙 Dalichi Sankyo [PRO			🛨 🔃 Draft 🔃 editor 🔍 :	Search
🗅 WEB 👻	0 V	Columns		
Page	🗅 🗟 🖻 🖉 🖿 🕆 ÷			
View	DS DE Boxes	Daiichi Sankyo [PRODUCTION]		
E List	Iber uns New Page	-		
i Info	Forschung und Entwicklung Gardiovaskuläre Produkte Gardiovaskuläre	Web>Page module Please click the page title in the page tree to the left to edit page content.		
News Administration	Presse Karriere			
Mails	Services Services			
FILE -	Functional Pages Disclaimer/Whitelist			
☐ Filelist	Community Addresses Directions			
	Meta Ravigation GoogleApps GoogleApps			

Any adjustments to pages are indicated by an orange background in the page tree. Select a page, make a change and save the page.

Then switch to the modul "Workspaces" on the left side. Here you you will find all pending changes as a "draft ".

- With the tools on the right side of each draft you can edit, preview or delete the changes
- To publish a draft, select the checkbox on the left side of the respective draft and then select "Publish" in the dropdown below the list of drafts
- You can also select all drafts of a page (see drop down on the bottom right "mass action").

Click "Next" in the dialogue box to continue and complete the process and publish the changes.

O O V Dalichi Sankyo (PRODUCTION) × +								
🗧 🔆 🔆 🗘 🗴 dalichi-sankyo.eu/ypo3/index.php?route=%2Fmalh&token=ee370e2271e832cb8c413b1d272000214832219ec 🗠 🛠 😒 inkognito (2) 🚦								
🗱 🗎 🔮 Daiichi Sankyo							🛨 🖸 Draft 👤 ed	itor Q Search
🗋 WEB 👻								Path: 🍙 New Page [11096]
Page Page		Generate pa	ge preview links					☆
View	DS DE Boxes	New Pag	ge					
List	Wer uns New Page	Draft All	worksnaces					
Workspaces	Forschung und Entwicklung Kardiovaskuläre Produkte							
i Info	Onkologie	This page	✓ all languages	~	Q			
News Administration	Karriere						-	
@ Mails	Services Footer-Navigation		Changed	Live title	Current Stage	Integrity	21	
🖬 FILE 🗸	Functional Pages DisclaimerWhitelist	~	Headline No 2	Headline No 2	Editing			i ₽ ♥ ₽ 🖟 🗎
■ Filelist	Addresses Directions	Choose eta	ning action	Dublich Y Chr	nee mace action			
	Meta Navigation	Choose sta						
	Social Media	Legend edite	Prepare to execute					
	Categories		Deally sublish calested a	lamonte?				
	Press Contacts Storages		recury publian actected e	of the the t				
			Step 1	of 2				
					Cancel Next			
			-					

Afterwards do not forget to switch to "Live Workspace" again.



Teaser for Aside

- General information
- Content for teaser box with blue border
- Content for teaser box with grey background
- Copy of teaser boxes
- Linking teaser on the page

General information

Teasers are generated in **one particular page** and then linked to the different pages. If changes are to be made in the teaser (e.g. image, text or link) these are only maintained **at one position**.

Teasers on the right side of your website (aside) are created in the page "Boxes for Aside".



Here you will find a list of all created teasers.

Boxes for Aside

Main column	Aside column	
+ Content	+ Content 🗐	
	🔟 🐺 English	
	ESC Congress 2020 Follow us on Twitter (@EUdaiichisankyo) for the latest information on #ESCCongress 2020!	
	+ Content	
	🔟 🛒 English	e 🗊
	We Care for Every Heartbeat	
	+ Content	
	🔟 👫 English	e 🗊
	Video about our Pharmaceutical Development	

There are 2 different types of teaser boxes for the aside area:

Box with blue border:



What it's like to work with us

We know that our success in Europe relies on courageous people who seize opportunities and turn them into results. read more ...

Box with grey background:



Content for teaser box with blue border

Go to the page "Boxes for Aside" and create a new content element (Text & Media).

Boxes for Aside



Insert a header text and set the type to "Hidden".

Insert a headline, a text and a hyperlink. Format the headline as "Heading 3" and the text as paragraph.

Headlines Header [header]			
European Strategy		×]
Type [header_layout]	Alignment [header_position]	Date [date]	
Hidden [100]	Default 🗸		#
Link [header_link]			
		ලදී හ]
Subheader [subheader]			
]
Text [bodytext]			
Normal $\rightarrow \mathbf{B} \mathbf{I} \times_{\mathbf{a}} \mathbf{x}^{\mathbf{a}} \stackrel{1}{\underline{a}} \stackrel{1}{\underline{a}} \stackrel{1}{\underline{a}} \stackrel{1}{\underline{a}} $	∄)) <u>1</u> ± ± ≡ ∞ ∞ % ⊡ () († (N <u>I</u> _x • >	ABC -
🎞 - 🚆 Ω 🛏 🔀 🖗 Source			
European Strategy			
Daiichi Sankyo Europe pursues a strategy of susta	inable growth. <u>read more</u>		

Insert an image and select "Above left" for aligning the image to the text.

Please note:

If you want to create a teaser box with **blue border** the image must be in **landscape format**.

General Media Appearance Language Access Ca	tegories Notes Grid Elements				
Media elements [assets]					
🗅 Add media file 🛃 Select & upload files 🏳 Add media by U	IRL				
Allowed file extensions JPG JPEG PNG SVG YOUTUBE MP4					
Filename Covid19_visual_content.jpg.					
Media Adjustments					
Width of each element (px) [imagewidth] Height of each	h element (px) [imageheight] Border around each element [imageborder]				
0 × 0	× [0]				
Gallery Settings					
Position and Alignment [imageorient] Number of Columns [imagecols]					
Above, left [2]					

Go to the tab "Appearance" and select the layout "Textmedia within Sidebar (blue).

Edit Page Content "European Strategy" on page "Boxes for Aside"

General	Media	Appearance	Language	Access	Categories	Notes	Grid Elements			
Content	Element	t Layout								
Layout [1	ayout]		Frame [fra	ame_class]		Space Refore	(space before class)		Space After [spa	ce_after_class]
Textmed	lia within S	Sidebar (blue) [1	00] Default [d	default]	~	Belore	[space_berone_crass]		None	~
						None		~		
Linka										
Show in 9	Section M	enus [sectionInc	ev]			Append	with Link to Top	of Page	[]inkToTon]	
					[0]	on age	[TTUKIO10P]			
	-1						[0]			

Page Content [14007]

Save the changes.

The teaser is created and displayed in the page "Boxes for Aside".

Boxes for Aside

Main column	Aside column	
+ Content 🗊	+ Content	
	🔟 🎇 English	
	European Strategy [Hidden] European Strategy Daiichi Sankyo Europe pursues a strategy of sustainable growth. read more COVID-1 Coronavii	

The output on the website looks like this:



Content for teaser box with grey background

Go to the page "Boxes for Aside" and create a new content element (Text & Media).

Boxes for Aside

Main column	Aside column	
+ Content	- + Content 🗊	
	🔟 👫 English	
	ESC Congress 2020 Follow us on Twitter (@EUdaiichisankyo) for the latest information on #ESCCongress 2020!	

Insert a headline text and set the type to "Layout 3".

Insert a headline, a text and a hyperlink. Format the text as paragraph.

Headlines			
Header [header]			
Teaser with grey background		×	
Type [header_layout]	Alignment [header_position]	Date [date]	
Layout 3 [3]	Default 🗸	m	
Link [header_link]			
		@§	
Subheader [subheader]			
Text [bodytext]			
Normal $\cdot \mid \mathbf{B} \mid \mathbf{I} \times_{\mathbf{a}} \times^{\mathbf{a}} \mid \underbrace{\mathbb{I}} ::= \mid \underbrace{\mathbb{I}}$ $\blacksquare \cdot \equiv \Omega \mid \longleftrightarrow \mid \underbrace{\mathbb{K}} \mid \textcircled{O} \text{ Source}$	∄ ?? E = = ■ ∞ ∞ X ि () († († I _x 🛧 🥕 1957 -	
Daiichi Sankyo has been a pioneer in the field of th	nrombotic diseases for more than half a century. <u>View P</u>	DF	

Insert an image and select "Beside text, left" for aligning the image to the text.

Please note:

If you want to create a teaser box with grey background the image must be in portrait format.

Edit Page Content "Teaser with grey background" on page "Boxes for Aside"

General Media Appearance Language	Access Cate	gories Notes	Grid Elements				
Media elements [assets] Add media file Add media file Add media by URL Allowed file extensions JPG JPEG PNG SVG YOUTUBE MP4							
Filename Value_Report_2020_Cove	r.JPG			/ ● ⁽¹⁾ i =			
Media Adjustments							
Width of each element (px) [imagewidth]	Height of each e	element (px) [ima	Border around each ele	ement [imageborder]			
0 ×	0	×	[0]				
Gallery Settings							
Position and Alignment [imageorient]		Number	of Columns [imagecols]				
🖲 Beside Text, Left [26] 🗸 🗸		2 [2]	~				

Go to the tab "Appearance" and select the layout "Textmedia within Sidebar (grey).

Edit Page Content "Teaser with grey background" on page "Boxes for Aside"

General Media Appearance	Language Access	Categories	Notes Grid Elements	
Content Element Layout				
Layout [layout]	<pre>Frame [frame_class]</pre>		Space	Space After [space_after_class]
Textmedia within Sidebar (gray) [110 Default [default]	~	Belore [space_before_class]	None 🗸
			None ~	
Links				
Show in Section Menus [section]	ndex]		Append with Link to Top of Pag	e [linkToTop]
[1]			[0]	

Save the changes.

The teaser is created and displayed in the page "Boxes for Aside".

Boxes for Aside

Main column	Aside column	
+ Content 🗐	+ Content	
	🗟 🎬 English	
	Teaser with grey background Daiichi Sankyo has been a pioneer in the field of thrombotic diseases for more than half a century. View PDF	
	+ Content	
	🗟 🎇 English	
	European Strategy [Hidden] European Strategy Daiichi Sankyo Europe pursues a strategy of sustainable growth. read more COVID-1 Coronavii	

The output on the website looks like this:



Copy of teaser boxes

Go to the page "Boxes for Aside" and copy e.g. "Teaser with grey background" by clicking on the icon left to the language and then on "copy".



The follow functions appear next to "Content":

- Paste into this column
- Copy content from another page to this place

Boxes for Aside

Main column	Aside column	
+ Content 📋 📴	+ Content	
	🗟 🏬 English	
	Teaser with grey background Daiichi Sankyo has been a pioneer in the field of thrombotic diseases for more than half a century. View PDF	

Click on the icon "Paste into this column" and then on "Paste copy".

Paste record: "Teaser with grey background"		
How do you want to paste that clipboard content here?		
Cancel	Paste copy	Paste reference

The copy of the teaser is created and set on "inactive". You can now edit the teaser concerning headline, text and image. Please do not forget to activate the teaser after editing.

Boxes for Aside



Linking teaser on the page

Go to the page where the teaser should be inserted and click on "Content" on "Aside column".

Test Video

Main column		Aside column
+ Content		+ Content 📋 🖡
🗟 🎬 English 🖉 💽		
Page with teaser Lorem ipsum dolor sit amet, consetetur sadipscing elitr, sed diam nonumy eirmod tempor invidunt ut labore et dolore magna aliquyam erat, sed diam voluptua. At vero eos et accusam et justo duo dolores et ea rebum. Stet clita kasd gubergren, no sea takimata sanctus est Lorem ipsum dolor sit amet. Lorem ipsum dolor sit amet, consetetur sadipscin elitr, sed diam nonumy eirmod tempor invidunt ut labore et dolore magna aliquyam erat, sed diam voluptua. At vero e et accusam et justo duo dolores et ea rebum. Stet clita kasd gubergren, no sea takimata sanctus est Lorem ipsum dol sit amet.	ig os or	
+ Content		
🗟 🎬 English 🖉 💽		
D		
+ Content 📋 📴		

Go to the tab "special elements" and select "Insert records".

ro [Create new content e	element					×
s fo	Typical page content	Form elements	Menu -	Plugins	Special elements	Grid Elements	
s fo s We st V	Plain HTML With this element y page.	<u>/ou can insert raw</u>	HTML code on ti	<u>he</u>	Divider This element inserts a a horizontal line.	visual divider, which is by defau	lt
iich pira	With this element y	ou can embed oth	er content				
rop rop rop oba	elements.						: ut la n. Ste conse 1 volu
onsi cial h & asci							est Lo
mb y							
nal ner\ nity							

Now the created teasers must be inserted under "Records". Click on "Page Content".

Create new Page Content on page "Test Video"

General	Appearance	Language	Access	Categories	Notes	Grid Elements			
Content	Element								
Туре [СТур	pe]					Column [colPos]			
Ins.	ert Records [sho	ortcut]			~	Aside column [1] V			
Name (no	ot visible in fro	ntend) [heade	r]						
]		
Records [records]								
Q Find	records								
							*	▲	
								•	
								⊻	
							Ţ	1	
Page (Content 🗏 Ne	ews 🎦 Page							

Click on "Boxes for Aside".

Under "Page Content" you will find all created teasers (53 in total). Select the requested teaser from the list by clicking on it e.g. "Teaser with grey background" and "European Strategy".

🖸 🖤 Daiichi Sankyo [PRODUCTION]	Boxes for Aside			
 Europe Boxes Boxes for Footer Content Boxes for Aside About Us Cardiovascular Cardiovascular 	Search term Enter search term Q Search	Search levels	Limit •	
 ► E Antithrombotics ► D Oncology ► D Media ► D Career 	Page Content (53) >			^
► D Services	Header	[Ref]	[Localization]	Descriptio
Functional Pages	+ Teaser with grey background	-	💦 English	
 DisclaimerWhitelist Community 	• + European Strategy	-	English	
🕨 🗈 📰 Meta Navigation	ESC Congress 2020	1	👫 English	
 Social Media GoogleMaps 	We Care for Every Heartbeat	5	👫 English	
🖳 🗈 🖉 User Manual	💿 🕇 Video about our Pharmaceutical Developm	nent 1	💦 English	
🗈 🗋 Videotutorial	■ +Trudie Lobban MBE on the importance of t	aking your 2	English	

The teasers are inserted. With the arrows (right) they can be moved up and down or deleted.

Create new Page Content on page "Test Video"

General	Appearance	Language	Access	Categories	Notes	Grid Elements	
Content Element							
Type [CType] Column [colPos]							
In:	sert Records [sho	ortcut]			~	Aside column [1] 🗸	
Name (n	ot visible in fro	ontend) [heade	r]]
Records	[records]						
Q Find	d records						
Teaser v	vith grey backgro	ound					
Luiopea	II Strategy						
Page	Content 📃 N	ews 🗋 Page	e				

Save the changes.

The teasers are integrated in the page.

Test Video

Main column		Aside column	
+ Content		+ Content 📋 🗊	
🖬 🛒 English 🖉 🜑		🕞 👫 English	
Page with teaser Lorem ipsum dolor sit amet, consetetur sadipscing elitr, sed diam nonumy eirmod tempor invidunt ut labore et dolore magna aliquyam erat, sed of voluptua. At vero eos et accusam et justo duo dolores et ea rebum. Stet clita kasd gubergren, no sea takimata sanctus est Lorem ipsum dolor sit amet. Lorem ipsum dolor sit amet, consetetur sadipscing elitr, sed diam nonumy eirmod tempor invidunt ut labore et dolore magna aliquyam erat sed diam voluptua. At vero eos et accusam et justo duo dolores et ea rebum. Stet clita kasd gubergren, no sea takimata sanctus est Lorem ipsum dolor sit amet.	liam , 1	■ F English Teaser with grey background Daiichi Sankyo has	5
		the field of thrombotic disease for more than half century. View PDF.	es a
+ Content 🛅 🎼			
		🕫 罪 English	
		European Strateg [Hidden] European Strategy Daiichi Sankyo Europe pursues a strategy of sustainable growth read more	9y ,

The output looks like this:
Daiichi Sankyo Europe GmbH

About Lie Research

arch & Development Ca

About Us > Who We Are > Test Video

Page with teaser

Lorem ipsum dolor sit amet, consetetur sadipscing elitr, sed diam nonumy eirmod tempor invidunt ut labore et dolore magna aliquyam erat, sed diam voluptua. At vero eos et accusam et justo duo dolores et ea rebum. Stet clita kasd gubergren, no sea takimata sanctus est Lorem ipsum dolor sit amet. Lorem ipsum dolor sit amet, consetetur sadipscing elitr, sed diam nonumy eirmod tempor invidunt ut labore et dolore magna aliquyam erat, sed diam voluptua. At vero eos et accusam et justo duo dolores et ea rebum. Stet clita kasd gubergren, no sea takimata sanctus est Lorem ipsum dolor sit amet.





Teaser with grey background

Dailchi Sankyo has been a pioneer in the field of thrombotic diseases for more than half a century. View PDF....





European Strategy

Dalichi Sankyo Europe pursues a strategy of sustainable growth. read more...

Blog Function

General:

- Blog function can be placed at any place on the website (main or subpage) and is maintainable by country editors and admins.
- Blog article page is just a page on TYPO3 which is almost the same as standard page, however, it has own page type and icon and has a bit more specialities of how it is rendered on frontend.

A. How to create a blog?

Create the required page in the usual way (new subpage), e.g. under "Career"



Enter a page title e.g. "Our Blog" and click on "save".

V Dalichi Sankyo [INTEGRATION]	Categories Notes			
Boxes About Us Sustainability	Page Type			
Research & Development Cardiovascular	Standard			~
Antithrombotics				
Oncology Media	Title			
- ▼	Page Title	Page title layout		
Career at Daiichi Sankyo Spotlight on Our Employees	Our Blog	X Default	~	
Default Title	URL Segment			
Functional Pages DisclaimerWhitelist	https://dse-eu-dev.syzygy.de /ca	<mark>reer/our-blog</mark>	C	<u>e</u> g 🗘
Community Meta Navigation	This page will be reachable via https:	://dse-eu-dev.syzygy.de/career/our-blog		

The page is created, but still without content.

▼ ♥ Daiichi Sankyo [INTEGRATION]	
-▼ () Europe	Our Blog 🖉
Boxes	
About Us	
Sustainability	
Research & Development	+ Content
Cardiovascular	
Antithrombotics	
Oncology	
Media	
Career	
-> 🗋 Career at Daiichi Sankyo	
▶ Spotlight on Our Employees	
Our Blog	
Services	
Functional Pages	
DisclaimerWhitelist	
Community	
Meta Navigation	
Social Media	
GoogleMaps	
— 🔗 User Manual	
Videotutorial	

Create a new content element by clicking on "Content".

In order to get list of Blog Articles on the page, there is a new content module called "Pages List Module" under the tab "Daiichi Sankyo Modules":

Create new content element	×
Filter by: Search for any content type	
Typical page content News system Daiichi Sankyo Modules Cor Plugins Special elements	itainer Form elements Menu -
ES Employee Statements Module Module to render employee statements (Cards with image + CTA in Slick slider) PL Mod	es List Module Jule to render list of any kind of pages (blogs, is, standard etc), plus filtering by categories.
MA Map Area Add map with selectable areas MP Add	Points map with point markers

Choose "Page List Module" and set the required configurations:

X Close Save View		in / Earope, oar eer, j	
Create new Page Conte	nt on page "Our Blog"		
General Appearance Language	Access		
Content Element			
Туре	Column	Container	
Pages List Module 🗸 🗸	~	- 🗸	
Pages Type (doktype) Blog ArtiCles			
Max results per page			

- Pages Type (doktype) here you select Blog Articles. Field is required.
 Max results per page here you select how many articles to show on the blog page overview. 6 results are set per default. Field is required.

6 ×	
Category Options (will be displayed in Filter)	
V Find Item	
Image: Second state Image: Second sta	
CA Website	
Image: Conversite Imag	
- S Innovation - S □ Company	
── [®] □ Research ─ [®] □ Oncology	
	•
Pages PID (If used - show only pages under specific Storage)	
Q Find records	

Category Options here you select the categories that will be displayed on the blog/filter

Frontend view:

Come view ou embody our c	ur passion for innovation, compassion for patients through stories about real Daiichi Sankyo activities and people who company's mission, vision, and strengths.
All	Patient Centricity Our People and Culture Innovation

Pages	; PID (If used - show only pages under specific Storage)	
Q	Find records	
	~	
P	Page	
Curre pe[do	<mark>nt Siteroot (</mark> if set - TYPO3 will automatically use this page as Overview page for selec ktype] entities)	ted Pages Ty
	Europe	~

Current Siteroot select the country on which the blog feature should be placed

If the settings are done, \boldsymbol{save} and \boldsymbol{close} the module.

▼ ♥ Daiichi Sankyo [INTEGRATION] ▼ • • Europe	Our Blog 🖋	
Boxes		
About Us		
Research & Development	+ Content	
Cardiovascular		
-> 📄 Antithrombotics		1
Oncology		
🕨 🕞 Media	Pages List Module	
▼ 🕞 Career		
Career at Daiichi Sankyo	+ Content	
Spotlight on Our Employees		
🕒 Our Blog		
Services		
Functional Pages		
DisclaimerWhitelist		

B. How to create blog article pages?

In order to add new blog article pages, click on "Our Blog", drag the new blog icon from the top and move it under "Our Blog":

Enter search term
▼ 🖤 Daiichi Sankyo [INTEGRATION]
-▼ 🕞 Europe
Boxes
About Us
→ 🕞 Sustainability
🕩 🕞 Research & Development
Cardiovascular
→ 📄 Antithrombotics
Oncology
🕨 🕞 Media
▼ 🕞 Career
Career at Daiichi Sankyo
→ 🗋 Spotlight ph Our Employees
🕞 Our Blog 🕨
Services
Functional Pages
DisclaimerWhitelist
Community

A new **blog article page** has been created.

Dajichi Sankyo [INTEGRATION]	
Europe Boxes About Us Custoinability	[Default Title] 💉
Sustainability Sustainability Cardiovascular Cardiovascular Antithrombotics	+ Content
Oncology Media Career	
Career at Daiichi Sankyo Career at Daiichi Sankyo Career at Daiichi Sankyo Cour Employees Cour Blog Cour	
Services Functional Pages	
Community Meta Navigation	

Edit "Page properties" of the page:

	Ра	th: /Europe/Care	er/Our Blog/	Default In	le][14313]
★ Close Save View 🗓 Delete					~ ?
Edit Page "[Default Title]"					
General SEO Social media Metadata	Appearance	e Behaviour	Resources	Language	Access
Categories Notes					
Page					
Туре					
Blog Article					~
Title					
Page Title	F	age title layou	t		
[Default Title]	×	Default		~	
IIDI Segment					\frown
oke segment					
https://dse-eu-dev.syzygy.de /career/our-b	log/default-tit	le			88 t)
Alternative Navigation Title					

Enter the Page Title e.g. "The Enduring Legacy of Dr. Jokichi Takamine's Taka-Diastase in Medicine and Literature". Click on the icon "Recalculate URL segment from page title".

If the Page Title of the Blog Article is very long, you can add a shorter version in the field Alternative Navigation Title. The shorter one will be used for Na vigation and Breadcrumbs and the full one will be used for the single article page.

idit Daga "The Findu	din a Loan over	Dr. Jakishi Ta		Taka "	
ait Page The Endu	ing Legacy of	DI. JOKICHI TA	kamines	атака"	
General SEO Social media	Metadata Appea	rance Behaviour	Resources	Language	Acces
Categories Notes					
Page					
Туре					
B Blog Article					~
Title					
Page Title		Page title layout			
The Enduring Legacy of Dr. Jok	chi Takamine's Taka 🗙	Default		~	
URL Segment					
https://dse-eu-dev.syzygy.de	/career/our-blog/the-e	enduring-legacy-of-dr-j	okichi-takamin	es-taka-d 🔇	eg t
Alternative Navigation Title					

You are still in the "Page Properties". To add images, please click on the tab "Ressources".

X Close Save View Delete		□ < ?
Edit Page "The Enduring Legacy	of Dr. Jokichi Takamin	e's Taka"
General SEO Social media Metadata Aj Categories Notes	opearance Behaviour <mark>Resourc</mark> e	es Language Access
Files Media	Add media by URL	
Page TSconfig Include static Page TSconfig (from extensions) Selected Items	Available Items	
	 T EXT:news :: Restrict pages Configuration for dailchi-sar Configuration for dailchi-sar Configuration for dailchi-sar 	to news records (news) hkyo.eu (ewerk_templates hkyo.de (ewerk_templates hkyo.ch/de (ewerk_templa

Choose your image by uploading it from the TYPO3 file list or from the computer.

Please remember:

If you upload an image from your computer, it is not available in the Typo3 file list and therefore cannot be used by another editor.



Enter the image caption (if necessary).

Frontend view:



Add category (or categories) that this Blog Article should belong to:

You are still in the "Page Properties". Click on the tab "Category" and select your category under "EU Website".

X Close Save View Delete	
Edit Page "The Enduring Legacy of Dr. Jokichi Takamine's Ta	ka"
General SEO Social media Metadata Appearance Behaviour Resources Lan	guage Access
Categories	
Category	
CH DE Website CH DE Website CH DE Website State State State State State State State State State State State State State State State State State Sta	
Image: Solution of the second sec	
Image: Second state Image: Second state Image: Second state Image: Second state <td></td>	
▶ 📎 🔲 IT Website	

Add publishing/expiration date:

You are still in the "Page Properties". Click on the tab "Access" and enter the publishing date of the blog article.

If you don't enter a publishing date, the date when you have created this page is used as a default value.

X Close	Delete	[] ~
Edit Page "The Endur	ing Legacy of Dr. Jokichi Ta	kamine's Taka"
General SEO Social media Categories Notes	Metadata Appearance Behaviour	Resources Language Access
Visibility Page visible	Page enabled in menus	Do not show in footer menu
Publish Dates and Access Ri	ights	
Publish Date	Expiration Date	Extend to Subpages
10:11 16-11-2023 🗙 🛗	Ë	
Usergroup Access Rights		
Selected Items	Available Items	

Optional - If you select a future date here, then the Blog Article will automatically appear on the website when this date will come.

You can also set an expiration date when Blog Article should disappear from the frontend.

Save your settings and leave the "Page Properies":

► Boxes	The Enduring Legacy of Dr. Jokichi Takamine's Taka-Diastase in Medicine
About Us	and Literature
Sustainability	
🕨 🕞 Research & Development	
Cardiovascular	
→ 📄 Antithrombotics	
Oncology	+ Content
Media	
V 🕞 Career	
-> 🗋 Career at Daiichi Sankyo	
→ 📄 Spotlight on Our Employees	
-▼ 🙆 Our Blog	
The Enduring Legacy of Dr. Jokichi Taka	

That's all about bog page specialities. The rest is working in the same way as for regular pages.

Now you can fill the page with content by using the content element "Text and Media".



Employee Interview Module

General:

Display of multiple employee voices (interviews) by clicking on it. It leads to an article page with detailled information.

A. How to create the module

Create the required page in the usual way (new subpage), e.g. under "Career"



Enter the page title e.g. "Employee Statement" and click on "save".

▼ ♥ Daiichi Sankyo [UAT] ▼ ● Europe ■ ■ Boxes	Edit Page "[Default Title]"	
About Us	General SEO Social media Metadata Appearance Behaviour Resources Language Access	;
Our Stories	Categories Notes	
Research & Development	Page	
Antithrombotics	Туре	
Oncology		
→ Media		
Cefault Title]	Title	
Career at Daiichi Sankyo	Inte Dana titla laurat	
COVID-19 Update	Page Title Page title layout	
Services	Employee Statement × Default ×	
Functional Pages		
DisclaimerWhitelist	URL Segment	
Community	https://dso-ou-upt.sv/avau.do	
Meta Navigation	https://use-eu-uat.syzygy.ue //caleel/eniployee-statement	
	This page will be reachable via https://dse-eu-uat.syzygy.de/career/employee-statement	
Usor Manual		

The page is created, but without content.

✓ V Daiichi Sankyo [UAT] ✓ O Europe ► Boxes ▲ About Us	Employee Statement
Our Stories Sustainability Research & Development Cardiovascular	+ Content
Career	
COVID-19 Update	

Create a new content element by clicking on "Content". Click on "Employee Statments Module" in the tab "Daiichi Sankyo Modules".

Create new conter	nt element					×
Filter by: Search f	or any content type	e				
Typical page content Plugins Special el	News system lements	Daiichi Sankyo Modules	Container	Form elements	Menu -	
ES Employee Sta Module to rend image + CTA i	<mark>atements Module</mark> der employee state n Slick slider)	ments (Cards with	Pages List Module to re news, standa	Module Inder list of any kind ard etc), plus filterin	d of pages (blogs, ng by categories.	
MA Map Area Add map with	selectable areas	MP	Map Points Add map wit	h point markers		

The module is created but still empty and **not saved** yet.

Create new Page Content on page "Employee Statement"		
General Appearance Language	Access	
Content Element		
Туре	Column	Container
Es Employee Statements N 🗸	~	- 🗸
Employee Statements + Create new		
		Page Content NEW

In order to insert a new statement click on "Create new" and fill out the required fields.

X Close Save View		i ☑ ≪ ?
Create new Page Cont	ent on page "En	nployee Statement"
General Appearance Lan	guage Access	
Content Element		
Туре	Column	Container
Employee Statements 🗸	~	- 🗸
Employee Statements		
✓ <u>i</u> [No title]		● 🗒 + ≡
General Access		
Language		
English		~
Title		
Amelie Masson, Medical Science	e Liaison, France	×

• Title - select a title (it will be displayed in the overview page of the module)

Description
Normal \cdot B I U \times_{a} \times^{a} $\downarrow \equiv$ $:\equiv$ $H \equiv$ 99 \equiv \equiv \equiv \equiv \otimes \bigotimes
$\stackrel{\scriptstyle }{\scriptstyle \sim}$ $\stackrel{\scriptstyle }{\scriptstyle \sim}$ $\stackrel{\scriptstyle }{\scriptstyle \sim}$ $\stackrel{\scriptstyle }{\scriptstyle \sim}$ $\stackrel{\scriptstyle }{\scriptstyle \rightarrow}$ $\stackrel{\scriptstyle }{\scriptstyle \oplus}$ $\stackrel{\scriptstyle }{\scriptstyle =}$ Ω $\stackrel{\scriptstyle }{\scriptstyle \leftarrow}$ $\stackrel{\scriptstyle }{\scriptstyle \sim}$ $\stackrel{\scriptstyle }{\scriptstyle \simeq}$ $\stackrel{\scriptstyle }{\scriptstyle \sim}$ Source
Find out, why Amélie chose Daiichi Sankyo as her employer, how she experiences the work culture in the company and why she thinks, that the daily experience of innovation is the most rewarding part of working at Daiichi Sankyo.
body p

• Description - enter a short description/teaser text (it will be displayed in the overview page of the module)

CTA Link Target	
/Europe/Career/Employee Statements/Amelie Masson/	
CTA Link Title	
Read More ×	
Image	
Allowed file extensions	
Filename Amelie_Mason_GREEN_Backdrop_630x52015.png	

- CTA Link Target link to the landing page where the complete interview can be read (make sure that the landing page has been created beforehand!)
- CTA Link Title enter the button text e.g. "read more", "read the complete interview", "view more" and so on...
 Image insert the respective image either by uploading from the computer or by selecting from the Typo3 file list (we recommend loading the images into the file list beforehand)

When the first interview is created, please do not forget to save your changes!

\frown	Path: /Europe/Career/ 🗋 Our People [14391]
X Close Save View + New Delete	□ < ?
Edit Page Content on page "Our People"	
General Appearance Language Access	
Content Element	
Type Column	Container
Es Employee Statements Mo 🗸	- 🗸
Employee Statements + Create new	
• 🧟 Amelie Masson, Medical Science Liaison, France	● ÎII i + ▼ ≡

To add a new interview, click on "create new" and proceed as described above. You can add as many interviews as you want. There is no limitation.

B. Functions within the module

• 🧕 Amelie Masson, Medical Science Liaison, France	● 🗓 i + 💌 ≡
🕨 🛓 Armelle Mijonnet, Regional Site Engagement Manager	
Ana Abajo, Regional Medical Affairs Director, Swit	● i + ▲ ▼ ≡
• 🧕 Dr. Sebastian Wienerroither, Head of Medical Affai	● i + ▲ ▼ ≡
Florian van Halewyck, Medical Affairs Manager, Be	● i + ▲ ▼ ≡

You can open and close the interviews by clicking on the arrows on the left
To delete or deactivate the interviews, click on the corresponding icons

• To change the order of the interviews (e.g. move the last interview to the first position) click on the arrows in the middle of the module

C. How to create the interview page (=article page)?

Vur People
Amelie Masson
Armelle Mijonnet
📄 Ana Abajo
Dr. Sebastian Wienerroither
📄 Florian Van Halewyck
James Hargrave
Jeanette Thorell
Juliette Godard
Lailla Schriewer

The article page is a **normal subpage** under the page "Our People". To create it, please proceed as usual or as described under "Create a new page" in the TYPO3 user manual on page 8.

Once the article page is created, please proceed with the following:

Link to the respective article page in the interview module:

★ Close ▲ Save ● View ▲ New	□ 7 < ?
CTA Link Target	
/Europe/Career/Our People/Amelie Masson/[14505]	
CTA Link Title	
Read More ×	
Image	
Allowed file extensions	
JPG JPEG PNG SVG PDF GIF	
Filename Amelie_Mason_GREEN_Backdrop_630x52015.png Image: Content of the second seco	[⊕] i =

Disable the page in the navigation menu. Then it is only reachable on the website via the link in the module.

If you choose not to do this, all article pages will be listed under "Our People" in the navigation of the live website.

× Close Save	e 💿 view 🗊) Delete		- r a	g our cer, our ru			ζ ?
General SEO Categories No	Social media tes	Metadata	Appearance	Behaviour	Resources	Language	Access	
Visibility Page visible		Page	enabled in mo	enus	Do no	t show in fo	oter menu	